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TO: Darlene Staffeldt
State Librarian

TO: Montana State Library
Commission

FROM: Kris Schmitz *KMS*
Central Services Manager

FROM: Darlene Staffeldt *ams*
State Librarian

SUBJECT: FY 11 FOURTH QUARTER FINANCIAL REPORT

DATE: August 3, 2011

Attached to this memo is the fourth quarter financial report for FY 2011 for your consideration.

PROGRAM 01 - OPERATIONS

Listed below is the summary of the changes reflected in the revised budget column for program 01.

Increases in the budget:

\$10,158 increase in the Talking Book Trust account budget for the payment of DTV receivers and Laptop computers for the digital program previously approved by the commission.

\$135,000 was added to the LSTA Grant budget authority for FY 11. This does not affect the actual grant award. LSTA authority is based on an estimate during the session. We needed more authority in FY 11 to match the expenditures on the grant.

\$91,474 authority was added to the Gates BTOP match funding. Accounting requirements have you book "Capital Contributions" into the records. This amount is what we claimed as match on the BTOP grant for "pre-award" expenditures that were paid directly by the Gates foundation.

\$28,781 of authority was added to the MTLIB2GO program. Additional funds were collected throughout the year for content purchases. The authority should match the expenditures for FY 11.

Movement in the budget:

An operational plan change was done to move general fund and LSTA funding into various parts of the budget to better reflect actual expenditures. This is shown in the various programs and areas.

The general fund reversion for FY 11 is \$52,446. The majority of this reversion is related to the personal services vacancy savings that have been generated from the vacant positions this year and all pay increases being frozen.

All other funding sources will either continue into FY 12 and will be brought up on the FY 12 1st quarter financial report.

NRIS – Contract funding established this quarter.

One contract was received from a State Agencies and was established using Administrative Appropriation Authority (AA) and another contract was closed.

A contract in the amount of \$20,000 was received from Department of Administration (ITSD) Montana Land Information Act grant. The contract will be used for MSDI Hydrography Stewardship, Planning, Training and Outreach.

One grant was established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A grant funded by the Library of Congress that allows MSL to participate in a federal effort with four other states to develop best practices to archive GIS data. Participation in this grant-funded program will help develop the knowledge and skills necessary to develop a Montana GIS archives program that will serve the entire GIS community. The grant amount is \$94,899 and will continue into FY 12.

Please let me know if I can answer any questions.

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 11
REPORT PERIOD: 04/1-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	2,609,493	2,677,176	2,126,482	2,126,482	550,694	79%
OPERATIONS:						
Contracted Services	1,705,483	1,765,194	972,714	972,714	792,480	55%
*Periodical Elec Data	317,497	317,497	317,459	317,459	38	100%
*Courier Project	80,000	80,000	77,565	77,565	2,435	97%
*MTLIB2GO	84,300	113,081	113,081	113,081	0	100%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	942,147	1,019,965	748,388	748,388	271,577	73%
Communications	83,960	82,330	81,840	81,840	490	99%
Travel	189,224	178,322	123,777	123,777	54,545	69%
Rent	362,438	358,538	358,547	358,547	(9)	100%
Repair and Maintenance	263,756	280,822	162,582	162,582	118,240	58%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	0	100%
Other Expenses	176,331	174,426	89,031	89,031	85,395	51%
TOTAL OPERATIONS	4,402,907	4,567,946	3,242,758	3,242,758	1,325,188	71%
EQUIPMENT:						
Library Books	6,643	8,393	6,953	6,953	1,440	83%
Equipment	12,573	62,823	62,823	62,823	0	0%
TOTAL EQUIPMENT	19,216	71,216	69,776	69,776	1,440	0%
SUB-TOTALS	\$7,031,616	\$7,316,338	\$5,439,016	\$5,439,016	\$1,877,322	74%
GRANTS						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
TBL ARRA Stimulus	140,512	140,512	140,512	140,512	0	100%
Courier Project	0			0	0	0%
State Aid Grants-Area/Pop	102,830	102,830	102,830	102,830	0	100%
State Aid Grants-Interlibrary Loan	0			0	0	0%
SWIM Scholarships	570,289	570,289	166,670	166,670	403,619	29%
LSTA - FY 09 Grants	163,077	163,077	163,077	163,077	0	100%
LSTA - FY 10 Grants	13,625	13,625	13,625	13,625	0	100%
LSTA - FY 11 Grants	1,648	1,648	0	0		
ARRA-BTOP Sub-Recipients	221,785	311,785	91,137	91,137		
TOTAL GRANTS	1,389,888	1,479,888	853,973	853,973	625,915	58%
TOTALS	\$8,421,504	\$8,796,226	\$6,292,990	\$6,292,990	\$2,503,236	72%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 11
REPORT PERIOD: 04/1-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
FUNDING:						
General Fund	2,889,084	2,889,084	2,836,638	2,836,638	52,446	98%
Coal Sev. Tax	630,007	630,007	627,534	627,534	2,473	100%
LSTA	379,553	374,132	355,249	355,249	18,883	95%
LSTA Grants	644,229	778,707	653,331	653,331	125,376	84%
State Agency Contracts	283,516	283,516	283,516	283,516	0	100%
IMLS - SWIM Grant (BA)	709,457	709,457	238,028	238,028	471,429	34%
IMLS - Conn2Coll Grant (BA)	39,885	39,885	30,451	30,451	9,434	76%
ARRA-BTOP Grant (BA)	1,829,473	1,829,473	607,526	607,526	1,221,947	33%
GATES-BTOP Match Grant (NB)	590,000	681,474	243,346	243,346	438,128	36%
GATES-Prior Year (NB)	20	373	373	373	0	100%
Private - E-Content Library Share	84,300	113,081	113,081	113,081	0	100%
Private - AARP Fall Workshop	2,000	2,000	2,000	2,000	0	100%
AA-ITSD-Water Rights	16,637	16,637	13,564	13,564	3,073	82%
AA-ITSD-HYDRO	15,280	15,280	2,871	2,871	12,409	19%
AA-DNRC-FLATHEAD	20,000	20,000	7,877	7,877	12,123	39%
AA-ITSD-HYDRO - STEW		20,000	6,719	6,719	13,281	34%
BA-NRCS-FOREST	38,572	38,572	29,035	29,035	9,537	75%
BA-USGS-HYDRO	26,490	26,490	1,207	1,207	25,283	5%
NB-CUSTERCOUNTY	6,177	6,177	3,584	3,584	2,593	58%
GEOMAP - BA		94,899	30,734	30,734	64,165	32%
Montana Shared Catalog	199,114	199,114	178,460	178,460	20,654	90%
Talking Book Trust Account	17,708	27,866	27,866	27,866	0	100%
TOTALS	8,421,504	8,796,226	6,292,990	6,292,990	2,503,236	72%

MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY
FUNCTION: 12-LIBRARY & INFORMATION SERVICES

FISCAL YEAR: 11
REPORT PERIOD: 04/1-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	364,390	364,390	354,234	354,234	10,156	97%
OPERATIONS:						
Contracted Services	103,393	100,601	97,250	97,250	3,351	97%
Supplies and Materials	10,686	7,053	3,375	3,375	3,678	48%
Communications	8,320	7,730	9,843	9,843	(2,113)	127%
Travel	6,602	1,402	1,275	1,275	127	91%
Rent	170,246	166,346	166,341	166,341	5	100%
Repair and Maintenance	600	0	0	0	0	0%
Other Expenses	5,616	5,616	8,388	8,388	(2,772)	149%
TOTAL OPERATIONS	305,463	288,748	286,472	286,472	2,276	99%
EQUIPMENT:						
Library Books	6,561	8,393	6,953	6,953	1,440	83%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	6,561	8,393	6,953	6,953	1,440	0%
SUB-TOTALS	\$676,414	\$661,531	\$647,659	\$647,659	\$13,872	98%
Federation Grants (CST)	0				0	0%
State Aid Grants	0				0	0%
LSTA - FY 09 Grants	0				0	0%
LSTA - FY 10 Grants	0				0	0%
LSTA - FY 11 Grants	0				0	0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$676,414	\$661,531	\$647,660	\$647,660	\$13,871	98%
FUNDING:						
General Fund:	623,026	608,143	594,272	594,272	13,871	98%
Coal Sev. Tax:	53,388	53,388	53,388	53,388	0	100%
LSTA	0				0	0%
LSTA - GRANTS	0				0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct	0				0	0%
TOTALS	676,414	661,531	647,660	647,660	13,871	98%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 11
REPORT PERIOD: 04/1-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	347,831	347,831	312,383	312,383	35,448	90%
OPERATIONS:						
Contracted Services	218,909	310,680	238,732	238,732	71,948	77%
*Periodical Elec Data	317,497	317,497	317,459	317,459	38	100%
*Courier Pilot	80,000	80,000	77,565	77,565	2,435	97%
*MTLIB2GO	84,300	113,081	113,081	113,081	0	100%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	18,581	21,989	10,241	10,241	11,748	47%
Communications	11,298	12,258	10,065	10,065	2,193	82%
Travel	107,422	105,955	75,202	75,202	30,753	71%
Rent	79,958	72,925	73,741	73,741	(816)	101%
Repair and Maintenance	3,651	21,651	3,651	3,651	0	0%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	0	0%
Other Expenses	24,921	23,821	19,464	19,464	4,357	82%
TOTAL OPERATIONS	1,144,307	1,277,627	1,136,971	1,136,972	140,656	89%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	0				0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,492,138	\$1,625,458	\$1,449,354	\$1,449,355	\$176,104	89%
GRANTS:						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants	102,830	102,830	102,830	102,830	0	100%
Courier Pilot	0	0	0	0	0	0%
SWIM - Scholarships	570,289	570,289	166,670	166,670	403,619	29%
LSTA - FY 09 Grants	163,077	163,077	163,077	163,077	0	100%
LSTA - FY 10 Grants	13,625	13,625	13,625	13,625	0	100%
LSTA - FY 11 Grants	1,648	1,648	0	0	1,648	0%
	0					
TOTAL GRANTS	1,027,591	1,027,591	622,324	622,324	405,267	61%
TOTALS	\$2,519,729	\$2,653,049	\$2,071,678	\$2,071,679	\$581,371	78%
FUNDING:						
General Fund:	606,461	591,228	591,184	591,184	44	100%
Coal Sev. Tax:	576,619	576,619	574,146	574,146	2,473	100%
LSTA	136,521	136,521	131,787	131,787	4,734	97%
LSTA - GRANTS	364,466	483,884	390,626	390,626	93,258	81%
IMLS-PEEL-RECRUIT II	709,457	709,457	238,028	238,028	471,429	34%
IMLS-Conn2Coll Grant	39,885	39,885	30,451	30,451	9,434	76%
Gates - Prior year funds	20	373	373	373	(0)	100%
Private - E-Content Library Share	84,300	113,081	113,081	113,081	0	100%
Private - AARP Falls Workshop	2,000	2,000	2,000	2,000	0	100%
					0	100%
TOTALS	2,519,729	2,653,049	2,071,678	2,071,679	581,371	78%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 11
REPORT PERIOD: 04/1-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	244,800	244,800	248,037	248,037	(3,237)	101%
OPERATIONS:						
Contracted Services	18,253	18,253	16,953	16,953	1,300	93%
Supplies and Materials	23,238	33,167	34,672	34,672	(1,505)	105%
Communications	10,722	10,722	10,165	10,165	557	95%
Travel	5,472	1,672	1,639	1,639	33	98%
Rent	108,516	115,549	115,543	115,543	6	100%
Repair and Maintenance	9,779	8,679	8,648	8,648	31	100%
Other Expenses	4,410	2,938	2,903	2,903	35	99%
TOTAL OPERATIONS	180,390	190,980	190,523	190,523	457	100%
EQUIPMENT:						
Library Books	82	0			0	106%
Equipment	0				0	0%
TOTAL EQUIPMENT	82	0			0	0%
SUB-TOTALS	\$425,272	\$435,780	\$438,560	\$438,560	(\$2,780)	101%
GRANTS:						
Federation Grants (CST)	0				0	0%
TBL ARRA Stimulus	140,512	140,512	140,512	140,512	0	0%
State Aid Grants	0				0	0%
LSTA - FY 10 Grants	0				0	0%
LSTA - FY 11 Grants	0				0	0%
TOTAL GRANTS	140,512	140,512	140,512	140,512	0	0%
TOTALS	\$565,784	\$576,293	\$579,072	\$579,072	(\$2,779)	100%
FUNDING:						
General Fund:	358,900	359,251	358,929	358,929	322	100%
Coal Sev. Tax:	0				0	0%
LSTA	189,176	189,176	192,277	192,277	(3,101)	102%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	17,708	27,866	27,866	27,866	0	0%
TOTALS	565,784	576,293	579,072	579,072	(2,779)	100%
Talking Book Trust Acct.						
Balance as of April 1, 2011	185,502					
Expenditure	(10,158)					
Donations from 4/1 - 06/30/11	755					
STIP Earnings (Avg. .30%)	183					
	<u>176,282</u>					

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 11
 REPORT PERIOD: 04/1-06/30/11
 YEAR EXPENDED: 100%
 PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	330,237	330,237	334,754	334,754	(4,517)	101%
OPERATIONS:						
Contracted Services	77,387	33,145	37,399	37,399	(4,254)	113%
Supplies and Materials	41,129	78,154	68,933	68,933	9,221	88%
Communications	15,089	15,089	15,588	15,588	(499)	103%
Travel	18,967	14,167	12,861	12,861	1,306	91%
Rent	48	48	145	145	(97)	0%
Repair and Maintenance	26,995	25,495	26,620	26,620	(1,125)	104%
Other Expenses	49,411	47,211	34,130	34,130	13,081	72%
TOTAL OPERATIONS	229,026	213,309	195,676	195,676	17,633	92%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	12,573	60,823	60,823	60,823	0	0%
TOTAL EQUIPMENT	12,573	60,823	60,823	60,823	0	0%
SUB-TOTALS	\$571,836	\$604,369	\$591,253	\$591,253	\$13,116	98%
GRANTS:						
Federation Grants (CST)	0				0	0%
State Aid Grants	0				0	0%
LSTA - FY 10 Grants	0				0	0%
LSTA - FY 11 Grants	0				0	0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$571,836	\$604,369	\$591,254	\$591,254	\$13,115	98%
FUNDING:						
General Fund:	523,401	555,934	560,069	560,069	(4,135)	101%
Coal Sev. Tax:	0	0	0	0	0	0%
LSTA	48,435	48,435	31,185	31,185	17,250	64%
LSTA - Grants	0			0	0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.					0	0%
TOTALS	571,836	604,369	591,254	591,254	13,115	98%

**MONTANA STATE LIBRARY
NATURAL RESOURCE INFORMATION SYSTEM
FINANCIAL REPORT**

FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 11
REPORT PERIOD: 04/01-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED 100%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance	% Expd.
PERSONAL SERVICES	565,309	630,106	163,944	514,680	115,426	82%
OPERATIONS:						
Contracted Services	473,701	486,701	256,921	465,320	21,381	96%
Supplies and Materials	71,026	99,462	7,252	59,885	39,577	60%
Communications	34,925	32,925	9,941	30,629	2,296	93%
Travel	17,561	18,926	1,162	3,421	15,505	18%
Rent	3,670	3,670	406	2,017	1,653	55%
Repair and Maintenance	8,118	10,384	20,565	23,159	(12,775)	223%
Other Expenses	9,659	11,926	5,648	10,178	1,748	85%
TOTAL OPERATIONS	618,660	663,994	301,895	594,609	69,385	90%
EQUIPMENT:						
Library Books	0	0	0		0	0%
Equipment	0	2,000	2,000	2,000	0	100%
TOTAL EQUIPMENT	0	2,000	2,000	2,000	0	100%
SUB-TOTALS	\$1,183,968	\$1,296,100	\$467,840	\$1,111,290	\$184,810	86%
FUNDING:						
GENERAL Fund	777,296	774,528	285,586	732,184	42,344	95%
Fish Wildlife and Parks (FW&P)	69,341	69,341	34,668	69,341	0	100%
Dept. of Environmental Quality	88,927	88,927	59,463	88,927	0	100%
Mt. Depart. Of Transportation (I	31,844	31,844	1	31,844	0	100%
Dept. of Natural Resources (DN	49,154	49,154	0	49,154	0	100%
University	44,250	44,250	22,123	44,250	0	100%
AA-TTSD-WATER RIGHTS	16,637	16,637	11,988	13,564	3,073	82%
AA-ITSD-HYDRO	15,280	15,280	0	2,871	12,409	19%
AA-DNRC-FLATHEAD	20,000	20,000	0	7,877	12,123	39%
AA-ITSD HYDRO STEW		20,000	6,719	6,719	13,281	34%
USGS-HYDRO - BA	26,490	26,490	148	1,207	25,283	5%
NRCS-FOREST-BA	38,572	38,572	16,413	29,035	9,537	75%
NB-CUSTERCOUNTY	6,177	6,177	0	3,584	2,593	58%
GEOMAP - BA		94,899	30,734	30,734	64,165	32%
TOTALS	1,183,968	1,296,100	467,840	1,111,290	184,810	86%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Montana Shared Catalog

****FUNDS PAID BY THE PARTICIPATING LIBRARIES**

FISCAL YEAR: 11
 REPORT PERIOD: 04/1 - 06/30/11
 YEAR EXPENDED: 100%
 PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES	60,324	60,324	12,672	44,160	16,164	73%
OPERATIONS:						
Contracted Services	19,000	19,000	3,747	11,547	7,453	61%
Supplies and Materials	7,400	7,400	(584)	1,099	6,301	15%
Communications	500	500	782	1,293	(793)	259%
Travel	14,000	14,000	7,735	16,444	(2,444)	117%
Rent	0	0	300	760	(760)	0%
Repair and Maintenance	87,890	87,890	15,966	100,504	(12,614)	114%
Other Expenses	10,000	10,000	80	2,652	7,348	27%
TOTAL OPERATIONS	138,790	138,790	28,025	134,300	4,490	97%
EQUIPMENT:						
Library Books	0				0	0%
Equipment		0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
TOTALS	\$199,114	\$199,114	\$40,697	\$178,460	\$20,654	90%

Montana Shared Catalog

Balance from 3rd Quarter	198,121
Incoming new revenue - Deferred into FY	64,265
Expenditures	(40,697)
Cash Balance	221,689

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

**ARRA-BTOP GRANT
GATES-BTOP MATCH GRANT
GRANT RUNS - 07/01/10 - 06/30/13**

FISCAL YEAR: 11
REPORT PERIOD: 04/1-06/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES	443,521	443,521	36,184	79,073	364,448	18%
OPERATIONS:						
Contracted Services	794,840	796,314	12,392	105,165	691,149	13%
Supplies and Materials	753,840	753,840	241,054	561,686	192,154	75%
Communications	0	0	541	932	(932)	0%
Travel	8,400	8,400	1,043	2,944	5,456	35%
Rent	0	0	0	0	0	0%
Repair and Maintenance	126,723	126,723	0	0	126,723	0%
Other Expenses	70,364	70,364	9,473	9,935	60,429	14%
TOTAL OPERATIONS	1,754,167	1,755,641	264,502	680,662	1,074,979	39%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
GRANTS:						
Sub-Recipients	221,785	311,785	44,748	91,137	220,648	0%
TOTAL GRANTS	221,785	311,785	44,748	91,137	220,648	0%
TOTALS	\$2,419,473	\$2,510,947	\$345,435	\$850,872	\$1,660,075	34%
FUNDING						
ARRA-BTOP - FEDERAL	1,829,473	1,829,473	277,307	607,526	1,221,947	33%
GATES-PRIVATE	590,000	681,474	68,128	243,346	438,128	36%
TOTALS	\$2,419,473	\$2,510,947	\$345,435	\$850,872	\$1,660,075	34%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 11
REPORT PERIOD: 04/01/2011 - 06/30/2011
YEAR EXPENDED: 75%
PAYROLL EXPENDED: 75%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	38,801	39,187	38,822	38,822	365	0%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	6,900	6,900	5,503	5,503	1,397	0%
Communications	756	756	912	912	(156)	0%
Travel	2,600	3,600	3,105	3,105	495	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	700	700	575	575	125	0%
TOTAL OPERATIONS	10,956	11,956	10,096	10,096	1,860	0%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$49,757	\$51,143	\$48,918	\$48,918	\$2,225	0%
TOTALS	\$49,757	\$51,143	\$48,918	\$48,918	\$2,225	0%
FUNDING:						
LSTA:	\$49,757	\$51,143	48,918	48,918	2,225	0%
TOTALS	49,757	51,143	48,918	48,918	2,225	0%

LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 11
REPORT PERIOD: 04/01/2011 - 06/30/2011
YEAR EXPENDED: 75%
PAYROLL EXPENDED: 75%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	53,328	53,328	52,869	52,869	459	99%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	2,000	2,000	0	0	2,000	0%
Communications	500	500	851	851	(351)	170%
Travel	2,600	2,600	1,617	1,617	983	62%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	500	500	258	258	242	52%
TOTAL OPERATIONS	5,600	5,600	2,726	2,726	2,874	49%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$58,928	\$58,928	\$55,595	\$55,595	\$3,333	94%
TOTALS	\$58,928	\$58,928	\$55,595	\$55,595	\$3,333	94%
FUNDING:						
LSTA:	\$58,928	\$58,928	55,595	55,595	3,333	94%
TOTALS	58,928	58,928	55,595	55,595	3,333	94%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - GREAT FALLS
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 11
REPORT PERIOD: 04/01/2011 - 06/30/2011
YEAR EXPENDED: 75%
PAYROLL EXPENDED: 75%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	46,356	48,856	48,254	48,254	602	99%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	2,000	2,000	214	214	1,786	0%
Communications	750	750	665	665	85	89%
Travel	2,600	3,600	3,582	3,582	18	99%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	500	500	339	339	161	68%
TOTAL OPERATIONS	5,850	6,850	4,800	4,800	2,050	70%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$52,206	\$55,706	\$53,054	\$53,054	\$2,652	95%
TOTALS	\$52,206	\$55,706	\$53,054	\$53,054	\$2,652	95%
FUNDING:						
LSTA:	\$52,206	\$55,706	53,054	53,054	2,652	95%
TOTALS	52,206	55,706	53,054	53,054	2,652	95%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 11
REPORT PERIOD: 04/01/11 - 06/30/11
YEAR EXPENDED: 75%
PAYROLL EXPENDED: 75%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	64,523	64,523	59,996	59,996	4,527	93%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	600	600	616	616	(16)	103%
Travel	400	400	0	0	400	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	250	250	0	0	250	0%
TOTAL OPERATIONS	1,250	1,250	616	616	634	49%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$65,773	\$65,773	\$60,612	\$60,612	\$5,161	92%
TOTALS	\$65,773	\$65,773	\$60,612	\$60,612	\$5,161	92%
FUNDING:						
LSTA:	\$65,773	\$65,773	\$60,612	\$60,612	\$5,161	92%
TOTALS	\$65,773	\$65,773	\$60,612	\$60,612	\$5,161	92%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 11
REPORT PERIOD: 04/01/11 - 06/30/11
YEAR EXPENDED: 75%
PAYROLL EXPENDED: 75%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	17,726	17,726	16,930	16,930	796	96%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	5,000	5,000	100	100	4,900	0%
Communications	0	0	13	13	(13)	0%
Travel	0	1,000	874	874	126	0%
Rent	0	0		0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	0	100	19	19	81	0%
TOTAL OPERATIONS	5,000	6,100	1,006	1,006	5,094	16%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	\$22,726	\$23,826	\$17,936	\$17,936	\$5,890	75%
TOTALS	\$22,726	\$23,826	\$17,936	\$17,936	\$5,890	75%
FUNDING:						
LSTA:	22,726	23,826	17,936	17,936	5,890	75%
TOTALS	22,726	23,826	17,936	17,936	5,890	75%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 11
REPORT PERIOD: 04/01/11 - 06/30/11
YEAR EXPENDED: 75%
PAYROLL EXPENDED: 75%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	32,347	32,347	22,290	22,290	10,057	69%
OPERATIONS:						
Contracted Services	0	500	348	348	152	0%
Supplies and Materials	347	3,000	2,680	2,680	320	0%
Communications	500	500	268	268	232	54%
Travel	2,600	2,600	813	813	1,787	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	500	190	190	310	100%
TOTAL OPERATIONS	3,447	7,100	4,300	4,300	2,800	61%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	\$35,794	\$39,447	\$26,590	\$26,590	\$12,857	67%
TOTALS	\$35,794	\$39,447	\$26,590	\$26,590	\$12,857	67%
FUNDING:						
LSTA:	35,794	39,447	26,590	26,590	12,857	67%
TOTALS	35,794	39,447	26,590	26,590	12,857	67%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
FY 11 OPERATIONAL BUDGET
State Library Commission**

	Budget General Fund	Expended To Date	Fiscal Year-End	Balance
Per Diem	3,100	1,875	1,875	1,225
TOTAL PERSONAL SERVICES	3,100	1,875	1,875	1,225
OPERATIONS:				
Contracted Services	0		0	0
Supplies and Materials	101	17	17	84
Communications	67	49	49	18
Travel	10,000	9,947	9,947	53
Rent	0		0	0
Repair and Maintenance	0		0	0
Other Expenses	53	20	20	33
TOTAL OPERATIONS	10,221	10,033	10,033	188
TOTAL BUDGET	\$13,321	\$11,908	\$11,908	\$1,413
