

BROAD VALLEYS FEDERATION

ANNUAL REPORT

FY2010

[Back](#) [Print](#)

Federation Annual Report

For FY 2010

(July 2009 Through June 2010)

Coordinator's Library:

Lewis and Clark Library

Coordinator:

Judy Hart

Signature: _____



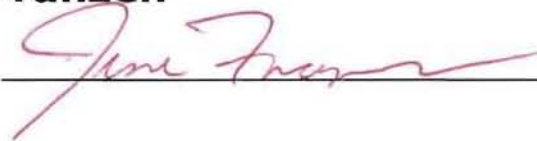
Date: _____

11/5/2010

**Chairperson, Board of Trustees,
Coordinator's Library:**

Jesse Franzen

Signature: _____



Date: _____

11/9/2010

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

REVENUE/EXPENSE SUMMARY:

Total CST Revenue: \$36,706.00

Total CST Expended: \$36,706.00

EXPENDITURES BY PROGRAM:

PROGRAM #: NAME	Total Expended for Program
Program 1: Continuing Education/Annual Meeting	\$5,712.50
Program 2: Continuing Education Grants	\$9,855.40
Program 3: Technology and Resource Sharing	\$20,338.10
Program 4: Book Discussions in a Bag	No member libraries have entered an expense for this program.
Program 5: Administrative Services	\$800.00
Total Expenditures - All Programs	\$36,706.00

EXPENDITURES BY LIBRARY:

LIBRARY	STATUS	Total Revenue	Total Expended
Belgrade Community Library	Active	\$1,545.30	\$1,545.30
Boulder Community Library	Active	\$1,545.30	\$1,545.30
Bozeman Public Library	Active	\$1,545.30	\$1,545.30
Broadwater School and Community Library	Active	\$1,545.30	\$1,545.30
Butte-Silver Bow Public Library	Active	\$1,545.30	\$1,545.30
Dillon Public Library	Active	\$1,545.30	\$1,545.30
Drummond School Community Library	Active	\$1,545.30	\$1,545.30
Hearst Free Library	Active	\$1,545.30	\$1,545.30
Lewis and Clark Library	Active	\$7,345.30	\$7,345.30
Livingston-Park County Public Library	Active	\$1,545.30	\$1,545.30
Madison Valley Public Library	Active	\$1,545.30	\$1,545.30
Manhattan Community School Library	Active	\$1,545.30	\$1,545.30
Meagher County/City Library	Active	\$1,545.30	\$1,545.30
Philipsburg Public Library	Active	\$1,545.30	\$1,545.30
Sheridan Public Library	Active	\$1,545.30	\$1,545.30

Thompson-Hickman County Library	Active	\$1,545.30	\$1,545.30
Three Forks Community Library	Active	\$1,545.30	\$1,545.30
Twin Bridges Public Library	Active	\$1,545.30	\$1,545.30
West Yellowstone Public Library	Active	\$1,545.30	\$1,545.30
William K. Kohrs Memorial Library	Active	\$1,545.30	\$1,545.30
TOTALS		\$36,706.00	\$36,706.00

BENEFIT/OUTCOME SUMMARY BY PROGRAM

Program 1: Continuing Education/Annual Meeting

Narrative:

This program supports Goals #1 and #2 of the Broad Valleys Federation

Annual Meeting – Members voted to continue meeting once a year for a two-day meeting, locatic of which is within the boundaries of the Federation. Retreat will include a minimum of two continuing education workshops. Goal: to increase attendance at annual retreat by 10%.

Each library will receive \$37.50 to help defray travel costs to the meeting.

The Lewis & Clark Library will coordinate and pay for the costs of lodging, meals and continuing education presentations. As costs have risen and there is higher attendance at the retreat, the Federation approved an increase to cover retreat costs. The Lewis & Clark Library will receive up to \$5,000 to pay for this service.

Unexpended funds from any program may be redirected. Remaining funds may be used to secur additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Benefit/Outcome:

BENEFIT/OUTCOME SUMMARY BY PROGRAM**PROGRAM 1: Continuing Education/Annual Meeting**

Belgrade - Learned how to administer the new Certification process. Learned new social medial sites that can benefit the library's outreach to the public. Discussed state library budget suggestions. Received new ideas from other Directors

Boulder/Jefferson County - Learned about the new certification requirements. Took classes on Babies and Books Programs as well as on using social networking tools over the internet to communicate with patrons. Very worthwhile retreat!

Broadwater School Community - Learned about Books and Babies Program, the new Certification Program, as well as Facebook and Twitter.

Butte Silver-Bow - This year the BSB Public Library had the largest representation of staff. The trustee track was attended by the director, a staff member and one trustee.

Dillon - Continuing Education and networking for Library Director

Drummond - Along with members of our Board of Trustees, I was able to attend the Federation meeting to participate in informative workshops and to network with other librarians in our area.

Hearst Free/Anaconda - The annual BVF meeting is used to allow Broad Valleys Federation Libraries to share the information, knowledge and resources available to the Federation and encourage networking and consensus building.

Lewis & Clark Library (County) - This program provides funding to cover lodging and meals for member librarians and trustees to attend the annual Federation retreat, which includes an annual business meeting and continuing education opportunities. In FY 2010, over 50 librarians and trustees attended all or part of the retreat. We were honored to have two State Library Commission members in attendance, Marsha Hinch and Richard Quillan. The retreat is an opportunity for Federation members to network, share ideas and discuss challenges. We honored and bid farewell to Nancy Silliman, Deer Lodge, Milla Cummins, Livingston and John Finn, Anaconda. The Friends of Hearst Free Library hosted a fabulous reception at the library. Dual continuing education tracks were offered, one for trustees, one for librarians. Attendees could earn up to 5 hours of CE credits. Continuing education opportunities for our librarians and trustees is a crucial component of the annual retreat and also offers trustees an opportunity to meet and network with their counterparts. The annual business meeting was held on Saturday. The FY 2011 Plan of Service was reviewed and approved, BVF librarians presented individual library reports, the State Library presented a report, and election of officers for FY 2011 was held. Covered travel costs for BVF Coordinator, and L&C Library Network Services Manager to attend retreat. Network Services Manager presented a workshop at the retreat.

Livingston/Park County - Our library already invests a significant proportion of its resources on programming for the very young, and the information on the economic impact of early literacy served to underscore the value of choosing to do so and, thus, supported the library's choice of early literacy as one of its primary service roles. In addition, trustees found the information on the local government budget act particularly illuminating, and the Board President provided copies of the session handouts to all trustees during a discussion session at a subsequent board meeting.

Madison Valley - To better serve patrons.

Manhattan - Trudy and Kari both found information concerning the Ready to Read program and the Montana Indian Law portal useful and will integrate the information into programs at MSCL. The business plan workshop was also useful and gave both librarians practical ideas to implement in the library.

Meagher County/City - Received training in completing the new CE Tracking Form, MT Indian Law Portal info was shared with a library board member who also shared the info with others, Ready2Read workshop resulted in our developing a successful program at our library, and Social Networking Tools provided the Library Director tools and knowledge used frequently with patrons.

Philipsburg - Attend Broad Valley's annual meeting to share ideas with other librarians on how they do things.

Sheridan - Due to staffing issues used funds to renew MLA membership as staff was unable to attend annual BVF retreat.

Thompson-Hickman (Virginia City) - Travel to annual Federation retreat.

Three Forks - I really enjoyed the Books 2 Babies presentation.

Twin Bridges - Networking with colleagues and continuing education leads to a better informed director and staff.

West Yellowstone - could not attend the annual BVF retreat; travel stipend moved to Program #2 - Continuing Education.

William Kohrs Memorial Library - Deer Lodge - Workshops were excellent. They provided new and important information regarding the library budget, policies, and pertinent law. Of particular interest was the discussion on reserve depreciation funds.

Program 2: Continuing Education Grants

Narrative:

This program supports Goals #1 and #2 of the Broad Valleys Federation. Each library will receive a direct grant of \$474.10 to be used to provide continuing education to librarians and trustees, at the discretion of each individual library.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Benefit/Outcome:

BENEFIT/OUTCOME SUMMARY BY PROGRAM**PROGRAM 2: Continuing Education Grants**

Belgrade - Classes gave Library Director an overview of WorldCat, EBSCO, and helping our patrons in hard times. We were able to get an overview of the many agencies we can link with to help our patrons with unemployment, GED, food and low income assistance, etc. This was very timely and helpful. We plan to offer some programs locally to reach out to the community providing them info regarding services available and how to access them.

Boulder/Jefferson County - We attended many classes on managing our shrinking budgets, keeping up with the many social networks, helping patrons to file for unemployment and other social services online. The information we were given has been extremely helpful for our patrons. We are better equipped to handle their questions and show them the process for obtaining legal information online as well as filing for unemployment. We can also teach them how to set up many of the social network accounts.

→ **Bozeman** - This money was used to assist BPL staff members to attend the Montana Library Association Conference, Bozeman, MT BPL staff received training thus learning from other librarians around the state as well as an opportunity to network.

Broadwater School/Community - Attended Offline which helps library keep current with technology trends. ←

Butte Silver-Bow - These funds provided staff with the opportunity to attend Fall workshops in Great Falls. We also took advantage of three BCR online training classes as well as MLA in Bozeman. Funds were used for registration, mileage and hotel costs.

Dillon - Having Mary Holt (Assistant Library Director) attend MLA increases the contacts other libraries have for Dillon Public Library. Mary attends workshops to increase her awareness of current library issues. Other DPL staff benefit from her report of her MLA attendance. Attending our area consortium meetings is essential to maintain consistent procedures and to collaborate effectively with member libraries.

Drummond - allowed attendance for director at Blackfoot Telecommunication and University of Montana technology training. Also Fall MSC meeting; Fall workshop and annual MLA Conference.

Hearst Free/Anaconda - This was money was used to attend Montana State Library Fall Workshop. Colleen and John both attended several workshops that directly related to the library.

Lewis & Clark Library (County) - Stipend for continuing education for Broad Valley Federation of Libraries members applied to registration costs for four Lewis & Clark Library staff to attend the bi-annual PLA Conference in Portland Oregon March 23-27, 2010 The bi-annual Public Library Association

Conference offers valuable continuing education and professional development opportunities for librarians, library staff and trustees. This conference is highly anticipated and considered the best continuing education resource for our public library. Staff who attended the conference implemented a number of programs and/or processes gleaned from sessions offered through the conference. The Youth Services Librarian introduced many new songs and activities for Preschool Story Time. The Collection Management Librarian applied a number of strategies garnered from collection analysis session. Library Director attended a two-day pre-conference entitled "Turning the Page: Building Your Library Community", the final of many such trainings offered through a Gates grant.

Livingston/Park County - Although technology continues to develop alternative methods for delivering information services at a stunning pace, few staff in Montana libraries actually have the opportunity to experience and assess these new developments during the regular work week. The Offline conference provides that opportunity. Staff members attending were able to evaluate the advantages and challenges to delivery of standard materials through ebook readers, digital imaging and mobile computing. Although our library is not ready to provide these new types of access at this time, gaining awareness of the potential is a valuable first step. The Montana Library Association conference also provided opportunities to experience and experiment with new technologies through its innovative technology round robin programming. Staff attending MLA were also able to collaborate with colleagues on programming ideas for the summer reading theme, work on improving customer service surveys, and consider the possibilities of the Montana Courier pilot project. The information sharing taking place at the annual conference is truly essential to ensuring that Montana's short-staffed and under-budgeted libraries are able to provide the best possible public service with the resources available.

Madison Valley - All staff members(3 AND 1 Experience Works person) attended work shops for continuing education. Director and Assistant Director were able to attend pre-conference work shops. This provides information that allows staff to provide better service to library patrons. Staff was able to network with others, which is always helpful.

Manhattan - Covered expense for the Library Directory Kari and the Town Librarian Trudy to attend the Montana Library Association Meeting in Bozeman MT. \$474.10

The yearly meeting provides continuing education opportunities that both librarians utilized. It also provides a forum for librarians to meet and discuss there unique library situations and provide input at the MLA yearly board meeting. This conference helps to enhance the services at the MSCL by educating and encouraging the staff.

Meagher County/City - A successful ongoing Ready2Read program has been established utilizing info provided through training. Training session identified available legal resources we are now passing along to patrons. Grants are being researched using info provided in the Grants 101 workshop. The quality of information delivered in training sessions is invaluable in the day-to-day work of our library!

Philipsburg - Attended numerous valuable presentations and workshops at the annual MLA Conference in Bozeman.

Sheridan - Remainder of MLA membership; ALA annual membership, online budgeting/grant writing courses and textbooks and reference books to accompany the online courses.

Thompson-Hickman (Virginia City) - Attended MLA in Bozeman. 4 workshops and lead the Public Library Director's Meeting. Being able to network and share with other librarians throughout the state is such a rewarding and beneficial experience. Continuing Education is so necessary and needed. Chairing the Public Library Director's Meeting helped me to share knowledge, assist other librarians by having a speaker who was a lawyer explain some of the laws to us all.

Three Forks - 2010 MLA Conference registration and meals. Each workshop I attended was wonderful. I learned something from each workshop that will help my library and my patrons. The workshop on web design helped me to understand what is and is not necessary for an excellent website. Also used funds to attend Offline and learn about new tech gadgets and the MSC meeting in Billings in May 2010.

Twin Bridges - Funded travel and registration for director and two library trustees for the annual MLA Conference in Bozeman.

West Yellowstone - Used for MLA conference expenditures. Many thanks for this grant. We always use continuing education money for attendance at MLA. The money sends both staff to the conference, and is a huge benefit for staff education

William Kohrs Memorial Library - Deer Lodge - Attendance at library-related workshops at the MEA annual conference in Billings. I attended workshops on new juvenile fiction and non-fiction books, online government documents, book websites, authorship, and first aid. I am always enlightened and enriched by the offerings at conferences. Attendance at local adult education class on Word and Excel 2007. The instructor was the local Radio Shack owner and a vital volunteer troubleshooter at the library. Our staff of four took this workshop. Word 2007 is on all our public computers and one staff computer. This formal exposure to the Word program increased our knowledge and skill, for the benefit of our patrons and our reports. Excel is bound to be used more in the future at our library. Registration, meals and lodging at the MLA conference in Bozeman.

Program 3: Technology and Resource Sharing

Narrative:

This program supports Goals # 2 and #3 of the Broad Valleys Federation. Each library will receive a direct grant of \$1,033.70. Monies will be used for technology related expenses. Emphasis will be on technology that strengthens federation-wide access. Additional emphasis will be on federation wide resource sharing and document delivery. Monies received in this category will be expended for such things as hardware, software, OCLC expenditures, statewide database expenditures, virtual reference, and shared catalog expenses.

Each member library may designate some or all of their technology funds for Federation wide purchase of Heritage Quest.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Benefit/Outcome:

BENEFIT/OUTCOME SUMMARY BY PROGRAM**PROGRAM 3: Technology and Resource Sharing**

Belgrade - Our library is able to use this resource for cataloging all materials.

Boulder/Jefferson County - The residents of Jefferson County have access to an excellent online encyclopedia with editions that target adults, students and kids. Has been very well received and is used everyday!

Bozeman - Heritage Quest contribution helped make genealogy databases available to all public libraries. Original cataloging provides access to rare items which is beneficial to all.

Broadwater School/community - Gives us and our patrons internet access to Heritage Quest, Email, Interlibrary Loan, and a wide variety of library services.

Butte Silver-Bow - We became a full cataloging library in 2010 and used the collection development tools from OCLC. These funds helped us with collection assessment and training for cataloging.

Dillon - Dillon Public Library's participation fee for the Montana Shared Catalog increased by \$1,201.37 because our patron data base rose above 3,000. A request of the City Council to cover that additional expense was denied. We would not have been able to participate in the Montana Shared Catalog without being able to cover the increased cost.

Drummond - Computer upgrades. The current computers did not have the capacity to run the Montana Shared Catalog System nor the district server applications and the upgrade allowed for more streamlined service.

Hearst Free/Anaconda - Used this amount to help pay for the library's annual OCLC membership fees. As a member of OCLC, member libraries are given a means to share their library's collections and resources through OCLC's online ILL system.

Lewis & Clark Library (County) - Technology grant funding is applied to the annual cost for OCLC, which is essential to managing and sharing of our resources.

Livingston/Park County - Once again, the library used its Technology Grant award to help underwrite the cost of participation in OCLC, which was \$1,808 in FY2010. Having this revenue source to offset the costs of OCLC allowed the library to contribute \$500 toward a state-wide purchase of the online database Heritage Quest. Access to the Heritage Quest database allows all Montanans to research census records and other genealogical resources, while adding our acquisition records to WorldCat and improving our old catalog records enables our library to make more of our collection accessible to others through interlibrary loan.

Madison Valley - These funds were used to help pay for our Montana Shared Catalog expenses. MSC gives patrons the options of controlling their accounts from home. The library is able to continue to be part of the 4 Rivers Sharing Group. Cataloging support

Meagher City/county -Our library treasures the existence of the MSC for so many reasons. The Symphony Consortia Integrated Library System provides easy location of library materials, excellent cataloging resources, and management tools we rely heavily on. Director's Station provides necessary info to our city/county officials and the support provided from the MSL is exceptional.

Philipsburg - Increased access to the Internet and online databases with purchase of a new public access computer. Ink cartridges were also purchased to offset costs for printing from 3 public access computers.

Thompson-Hickman (Virginia City) - Having our automation system and all the databases for our patrons. The Montana Shared Catalog is a huge necessity in better serving all our patrons.

Three Forks - Montana Shared Catalog costs.

Twin Bridges - Offset costs of Montana Shared Catalog and OCLC enrollment fees. OCLC provides tools necessary to lend and borrow materials for our patrons.

West Yellowstone - We used our tech portion for helping defray the costs of the Montana Shared Catalog and our OCLC costs.

William Kohrs Memorial Library - Deer Lodge - Annual subscription for MontanaLibrary2Go, Access to free downloadable e-audiobooks is growing in popularity with our patrons. I have received many positive comments about this offering: at least three this week! The federation grant money makes it possible. Annual subscription to Heritage Quest.

We had over a thousand local hits last year at this genealogical database. The federation grant (and statewide collaboration) allows us to provide access to quality online information of interest to many citizens. I hope there will be more possibilities of this nature that we can afford.

Program 4: Book Discussions in a Bag

Narrative:

This program is originally a result of carry-over funds from FY2005 and now covers less-than-anticipated expenditures in all program areas. The Book Discussion in a Bag program was established in March of 2006 and is now being utilized by the members of the Federation. Unexpended funds may be used to purchase additional titles; Federation libraries submit their title suggestions and titles selected will be taken from this list.

Benefit/Outcome:

Due to record attendance at the annual Broad Valleys Federation Retreat in March 2010, there were no unexpended funds to apply to this program. Lewis & Clark Library continues to add to the collection by cycling in titles from their 5 ongoing adult book groups and 3 teen book groups. There are now over 100 titles as part of this collection.

Program 5: Administrative Services

Narrative:

Broad Valleys Federation of Libraries will provide to the Lewis & Clark Library a stipend of \$800, which will be used to defray the costs of coordination of the Federation activities

Benefit/Outcome:

Lewis & Clark Library - Federation Coordinator - Remaining balance owed Fairmont Hot Springs for Spring Retreat held in March 2010. Room for extra night of Federation Coordinator in order to allow time to set up registration and rooms, and retreat expense overages. \$243.39
In FY 2010 there was higher attendance at the annual retreat than anticipated. Funds allowed the Coordinator to cover additional costs over and above allotment under Program #1 and to cover costs for an additional night's stay to allow Coordinator time to prepare for the retreat.

8/5/2010 L&C Library Broad Valleys Federation of Libraries budgeted a stipend of \$800 to the Lewis & Clark Library which was used to defray the costs of coordination of the Federation activities. Provides a stipend to cover administrative costs that assist with Federation-wide communication, resource sharing and planning. Remaining funds covered costs of supplies, printing, and long distance calls for Federation business. \$556.61

[Back](#) [Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Belgrade Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/6/2010			Spring meeting at Fairmont Hot Springs Discussed library and State library budget issues. Each library report gave reports/updates. Certification and social networking training and policies.	<u>\$37.50</u>

Learned how to administer the new Certification process. Learned new social medial sites that can benefit the library's outreach to the public. Discussed state library budget suggestions. Received new ideas from other Directors

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

--	--

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
9/15/2009	Belgrade Community Library/Gale Bacon		Travel to Great Falls for the Fall Montana State continuing education	\$389.50

Classes gave Library Director an overview of WorldCat, EBSCO, and helping our patrons in hard times. We were able to get an overview of the many agencies we can link with to help our patrons with unemployment, GED, food and low income assistance, etc. This was very timely and helpful. We plan to offer some programs locally to reach out to the community providing them info regarding services available and how to access them.

4/12/2010			Montana Library Association Annual Conference. Used \$84.60 toward \$125.00 registration fee.	<u>\$84.60</u>
-----------	--	--	---	----------------

Classes on technology, collection development, and library administration.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
3/6/2010			OCLC Annual Cost	<u>\$1,033.70</u>
Our library is able to use this resource for cataloging all materials.				

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back](#) [Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Boulder Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
6/2/2010	Jefferson County Library System		Used to pay mileage to Fairmont Hot Springs for Jodi, Carly and Donna to attend the Broadvalley Federation meeting.	<u>\$37.50</u>

Learned about the new certification requirements. Took classes on Babies and Books Programs as well as on using social networking tools over the internet to communicate with patrons. Very worthwhile retreat!

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/2/2010	Jefferson County Library System		Lodging and meals for BroadValleys Federation Meeting and MLA Meetings.	<u>\$474.10</u>

We attended many classes on managing our shrinking budgets, keeping up with the many social networks, helping patrons to file for unemployment and other social services online. The information we were given has been extremely helpful for our patrons. We are better equipped to handle their questions and show them the process for obtaining legal information online as well as filing for unemployment. We can also teach them how to set up many of the social network accounts.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/2/2010	Jefferson County Library System		Buy a year's subscription to World Book Online.	<u>\$1,033.70</u>

The residents of Jefferson County have access to an excellent online encyclopedia with editions that target adults, students and kids. Has been very well received and is used everyday!

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Bozeman Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
6/15/2010	Bozeman Public Library-Alice Meister		Attended Annual Broad Valleys Federation meeting on 3/5/2010 - Anaconda,MT.	<u>\$37.50</u>

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/15/2010	Montana Library Association		This money was used to assist BPL staff members to attend the Montana Library Association Conference, Bozeman, MT.	<u>\$474.10</u>

BPL staff received training thus learning from other librarians around the state as well as an opportunity to network.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/15/2010	Missoula Public Library		\$800 of this money was used for genealogy database, Heritage Quest. The balance, \$233.70, was used for original OCLC cataloging costs.	<u>\$1,033.70</u>

Heritage Quest contribution helped make genealogy databases available to all public libraries. Original cataloging provides access to rare items which is beneficial to all.

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Broadwater School and Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/10/2010	Angela Giono	15715	Federation Expenses-Mileage	<u>\$37.50</u>

Learned about Books and Babies Program, the new Certification Program, as well as Facebook and Twitter.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

--	--

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
3/10/2010	Angela Giono	15658	Offline Technology Conference-Hotel	\$192.46

Keeps library current with technology trends

3/10/2010	Angela Giono	15660	Offline Technology Conference-Mileage	\$205.00
-----------	--------------	-------	---------------------------------------	----------

Helps library keep current with technology trends.

3/10/2010	Angela Giono	15660	Offline Technology-Travel Meals	\$30.00
-----------	--------------	-------	---------------------------------	---------

Keeping current in technology trends

3/10/2010	Angela Giono	15715	Federation-Mileage not paid by Federation	<u>\$46.64</u>
-----------	--------------	-------	---	----------------

Learned about Books and Babies Program, the new Certification Program, as well as Facebook and Twitter.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--	--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/7/2009	Schoolwires	14731	Internet Services	<u>\$1,033.70</u>

Gives us and our patrons internet access to Heritage Quest, Email, Interlibrary Loan, and a wide variety of library services.

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Butte-Silver Bow Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
8/9/2010	Library Staff	BSB2010	Attending annual meeting at Fairmont Hot Springs, funds were used to coverage mileage expenses for 9 staff members attending.	<u>\$37.50</u>

This year the BSB Public Library had the largest representation of staff. The trustee track was attended by the director, a staff member and one trustee.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
8/9/2010	Continuing education grants	BSB2010_2	These funds proved staff with the opportunity to attend Fall workshops in Great Falls. We also took advantage of three BCR online training classes as well as MLA in Bozeman. Funds were used for registration, mileage and hotel costs.	<u>\$474.10</u>

Ten employees benefited from these training opportunities.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
8/9/2010	Butte Public	BSB2010_3	These funds were used to offset the cost of OCLC, last year.	<u>\$1,033.70</u>

We became a full cataloging library in 2010 and used the collection development tools from OCLC. These funds helped us with collection assess and training for cataloging.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Dillon Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
9/16/2010	Marie Habener - Library Director		Defray travel expenses for Library Director to attend Federation meeting at Fairmont Hot Springs	<u>\$37.50</u>
Continuing Education and networking for Library Director				

Total Expenses:				\$37.50
Total Remaining:				\$0.00

Benefit/Outcome

	-
--	---

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
9/16/2010	Mary Holt - Assistant Library Director		Motel for LMA Conference in Bozeman, MT. Registration for MLA Conference. Mileage for travel to the conference.	\$457.78
Having Mary Holt (Assistant Library Director) attend MLA increases the contacts other libraries have for Dillon Public Library. Mary attends workshops to increase her awareness of current library issues. Other DPL staff benefit from her report of her MLA attendance.				

9/16/2010	Marie Habener - Library Director		Mileage to attend 4 Rivers Shared Catalog meeting in Three Forks	<u>\$16.32</u>
Attending our area consortium meetings is essential to maintain consistent procedures and to collaborate effectively with member libraries.				

Total Expenses:				\$474.10
Total Remaining:				\$0.00

Benefit/Outcome

	-
--	---

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
9/16/2010			Money paid to Montana State Library to cover the	<u>\$1,033.70</u>

09/10 increased cost of Dillon Public Library's annual fee for the Montana Shared Catalog.

Dillon Public Library's participation fee for the Montana Shared Catalog increased by \$1,201.37 because our patron data base rose above 3,000. A request of the City Council to cover that additional expense was denied. We would not have been able to participate in the Montana Shared Catalog without being able to cover the increased cost.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Drummond School Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/19/2010	Broad Valleys Federation		Attended Broad Valley's Federation Meeting.	<u>\$37.50</u>

Along with members of our Board of Trustees, I was able to attend the Federation meeting to participate in informative workshops and to network with other librarians in our area.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/19/2010	Jodi Oberweiser		Reimbursement for fuel for district vehicle. Allowed fuel for travel to attend conference.	\$5.00
7/19/2010	Montana Library Association		Registration for MLA Conference Allowed director to attend the Montana Library Association Conference.	\$151.00
7/19/2010	Montana Library Association		Registration for MLA Conference - Trustee Allowed Trustee Chairman to attend the Montana Library Association Conference.	\$63.00
7/20/2010	Jodi Oberweiser		Reimburse for Fuel allowed travel to Fall MSC meeting.	\$13.51
11/9/2010	Fickler Oil Company		Fuel for school van. Allowed travel to fall library meeting.	\$18.94
5/10/2010	Holiday Inn		MLA Conference Lodging Lodging expenses that allowed Director and Board Chairman to attend the MLA Conference.	\$88.74

7/20/2010

Travel and expenses for Blackfoot
Telecommunication technology training in
Missoula.

\$133.91

allowed attendance for director at Blackfoot Telecommunication and University of Montana
technology training.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/19/2010	CDW-G		Computer Upgrades.	<u>\$1,033.70</u>

The current computers did not have the capacity to run the Montana Shared Catalog System nor
the district server applications and the upgrade allowed for more streamlined service.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Hearst Free Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
9/20/2010	Hearst Free Library		Travel expenses for annual BVF meeting.	<u>\$37.50</u>

The annual BVF meeting is used to allow Broad Valleys Federation Libraries to share the information, knowledge and resources available to the Federation and encourage networking and consensus building.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
9/11/2009	Holiday Inn - Great Falls		Hotel expenditures for John Finn and Colleen Ferguson. Expenditures were for three nights' stay for both Colleen and John at Holiday Inn in Great Falls.	<u>\$474.10</u>

This was money was used to attend Montana State Library Fall Workshop. Colleen and John both attended several workshops that directly related to the library.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
8/1/2009	OCLC		Used this amount to help pay for the library's annual OCLC membership fees.	<u>\$1,033.70</u>

As a member of OCLC, member libraries are given a means to share their library's collections and resources through OCLC's online ILL system.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Lewis and Clark Library

Expense Detail:

Program 1 Federation Award: \$5,037.50

Date	Claimant	Tracking #	Description	Amount
8/5/2010	Fairmont Hot Springs	R28573	Lodging and meals costs for Broad Valley Federation members to attend the annual retreat March 5-6,2010. Paid by L&C Library American Express to Fairmont Hot Springs.	\$5,000.00

This program provides funding to cover lodging and meals for member librarians and trustees to attend the annual Federation retreat, which includes an annual business meeting and continuing education opportunities. In FY 2010, over 50 librarians and trustees attended all or part of the retreat. We were honored to have two State Library Commission members in attendance, Marsha Hinch and Richard Quillan. The retreat is an opportunity for Federation members to network, share ideas and discuss challenges. We honored and bid farewell to Nancy Silliman, Deer Lodge, Milla Cummins, Livingston and John Finn, Anaconda. The Friends of Hearst Free Library hosted a fabulous reception at the library. Dual continuing education tracks were offered, one for trustees, one for librarians. Attendees could earn up to 5 hours of CE credits. Continuing education opportunities for our librarians and trustees is a crucial component of the annual retreat and also offers trustees an opportunity to meet and network with their counterparts. The annual business meeting was held on Saturday. The FY 2011 Plan of Service was reviewed and approved, BVF librarians presented individual library reports, the State Library presented a report, and election of officers for FY 2011 was held.

8/5/2010	Lewis & Clark Library - Fuel charges		Stipend of \$37.50 to assuage travel costs to retreat.	<u>\$37.50</u>
----------	--------------------------------------	--	--	----------------

Covered travel costs for BVF Coordinator, and L&C Library Network Services Manager to attend retreat. Network Services Manager presented a workshop at the retreat.

Total Expenses: \$5,037.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
8/5/2010	Public Library Association		Stipend for continuing education for Broad Valley Federation of Libraries members applied to registration costs for four Lewis & Clark Library staff to attend the	<u>\$474.10</u>

bi-annual PLA Conference in Portland Oregon March 23-27, 2010

The bi-annual Public Library Association Conference offers valuable continuing education and professional development opportunities for librarians, library staff and trustees. This conference is highly anticipated and considered the best continuing education resource for our public library. Staff who attended the conference implemented a number of programs and/or processes gleaned from sessions offered through the conference. Library Director attended a two-day pre-conference entitled "Turning the Page: Building Your Library Community", the final of many such trainings offered through a Gates grant.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
2/1/2010			Technology grant funding is applied to the annual cost for OCLC, which is essential to managing and sharing of our resources.	<u>\$1,033.70</u>

Technology grant funding is applied to the annual cost for OCLC, which is essential to managing and sharing of our resources.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

Program 5 Federation Award: \$800.00

Date	Claimant	Tracking #	Description	Amount
8/5/2010	Fairmont Hot Springs	R28573	Remaining balance owed Fairmont Hot Springs for Spring Retreat held in March 2010. Room for extra night of Federation Coordinator in order to allow time to set up registration and rooms, and retreat expense overages.	\$243.39

In FY 2010 there was higher attendance at the annual retreat than anticipated. Funds allowed the Coordinator to cover additional costs over and above allotment under Program #1 and to cover costs for an additional night's stay to allow Coordinator time to prepare for the retreat.

8/5/2010 L&C Library
Broad Valleys Federation of Libraries budgeted a stipend of \$800 to the Lewis & Clark Library which will be used to defray the costs of coordination of the Federation activities. Provides a stipend to cover administrative costs that assist with Federation-wide communication, resource sharing and planning.

Remaining funds covered costs of supplies, printing, and long distance calls for Federation business.

Total Expenses: \$800.00

Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Livingston-Park County Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
8/10/2010	Milla L. Cummins	1	The Library Director, the Board President and the Board Vice-President attended the annual meeting of the Federation at Fairmont Hot Springs and used the \$37.50 allocated for attendance at the meeting to help defray travel costs.	<u>\$37.50</u>

Our library already invests a significant proportion of its resources on programming for the very young, and the information on the economic impact of early literacy served to underscore the value of choosing to do so and, thus, supported the library's choice of early literacy as one of its primary service roles. In addition, trustees found the information on the local government budget act particularly illuminating, and the Board President provided copies of the session handouts to all trustees during a discussion session at a subsequent board meeting.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

--	--

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
8/10/2010	Milla L. Cummins	2	The library used the \$474.10 allocated for continuing education to help defray the cost of registration for 2 staff members attending the Offline conference in Billings and 4 staff members attending the annual Montana Library Association conference in Bozeman. (The actual cost to the library of registration fees for the two conferences was \$675.)	<u>\$474.10</u>

Although technology continues to develop alternative methods for delivering information services at a stunning pace, few staff in Montana libraries actually have the opportunity to experience and assess these new developments during the regular work week. The Offline conference provides that opportunity. Staff members attending were able to evaluate the advantages and challenges to delivery of standard materials through ebook readers, digital imaging and mobile computing. Although our library is not ready to provide these new types of access at this time, gaining awareness of the potential is a valuable first step. The Montana Library Association conference also provided opportunities to experience and experiment with new technologies through its innovative technology round robin programming. Staff attending MLA were also able to collaborate with colleagues on programming ideas for the summer

reading theme, work on improving customer service surveys, and consider the possibilities of the Montana Courier pilot project. The information sharing taking place at the annual conference is truly essential to ensuring that Montana's short-staffed and under-budgeted libraries are able to provide the best possible public service with the resources available.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
8/10/2010	Milla L. Cummins	3	Once again, the library used its Technology Grant award to help underwrite the cost of participation in OCLC, which was \$1,808 in FY2010. Having this revenue source to offset the costs of OCLC allowed the library to contribute \$500 toward a state-wide purchase of the online database Heritage Quest.	<u>\$1,033.70</u>

Access to the Heritage Quest database allows all Montanans to research census records and other genealogical resources, while adding our acquisition records to WorldCat and improving our old catalog records enables our library to make more of our collection accessible to others through interlibrary loan.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Madison Valley Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
5/5/2010	Madison Valley Public Library		2010 MLA Conference in Bozeman	<u>\$37.50</u>
To better serve patrons				

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
5/5/2010	Madison Valley Public Library		2010 MLA Conference in Bozeman	<u>\$474.10</u>

All staff members(3 AND 1 Experience Works person) attended work shops for continuing education. Director and Assistant Director were able to attend pre-conference work shops. This provides information that allows staff to provide better service to library patrons. Staff was able to network with others, which is always helpful

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
5/5/2010	Madison Valley Public Library		These funds were used to help pay for our Montana Shared Catalog expenses.	<u>\$1,033.70</u>

MSC gives patrons the options of controlling their accounts from home. The library is able to continue to be part of the 4 Rivers Sharing Group. Cataloging support

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Manhattan Community School Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/26/2010	Kari Eliason & Trudy Dundas		We attended the March 5 Broad Valley's Federation Meeting at Fairmont Hot Springs in Fairmont MT.	<u>\$37.50</u>

Trudy and Kari both found information concerning the Ready to Read program and the Montana Indian Law portal useful and will integrate the information into programs at MSCL. The business plan workshop was also useful and gave both librarians practical ideas to implement in the library.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/26/2010	Kari Eliason & Trudy Dundas		Covered expense for the Library Directory Kari and the Town Librarian Trudy to attend the Montana Library Association Meeting in Bozeman MT.	<u>\$474.10</u>

The yearly meeting provides continuing education opportunities that both librarians utilized. It also provides a forum for librarians to meet and discuss their unique library situations and provide input at the MLA yearly board meeting. This conference helps to enhance the services at the MSCL by educating and encouraging the staff.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/26/2010	Kari Eliason & Trudy Dundas		OCLC: \$895.10 HeritageQuest Online Subscription: \$100 ILL Supplies: \$38.60	<u>\$1,033.70</u>

\$895.10 10OCLC allows our library to provide vital services for our patrons by allowing us to

correctly catalog and maintain our online catalog and it also helps us to provide the data we need to use for Inter-Library Loans. \$100.00 HeritageQuest Online provides our patrons with free access to comprehensive data that helps them to research their genealogy within the United States. \$38.60 ILL supplies help to provide our rural patrons access to a multitude of materials through inter-library loan.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Meagher County/City Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
8/2/2010	Meagher County City Library		Funding offset gasoline expense to attend the Broad Valleys Federation meeting.	<u>\$37.50</u>

Received training in completing the new CE Tracking Form, MT Indian Law Portal info was shared with a library board member who also shared the info with others, Ready2Read workshop resulted in our developing a successful program at our library, and Social Networking Tools provided the Library Director tools and knowledge used frequently with patrons.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
8/2/2010			Library Director was able to attend Montana State Library training and MLA Conference.	<u>\$474.10</u>

A successful ongoing Ready2Read program has been established utilizing info provided through training. Training session identified available legal resources we are now passing along to patrons. Grants are being researched using info provided in the Grants 101 workshop. The quality of information delivered in training sessions is invaluable in the day-to-day work of our library!

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
8/2/2010			This funding helped to offset the library's \$2067.52 Montana Shared Catalog expense.	<u>\$1,033.70</u>

Our library treasures the existence of the MSC for so many reasons. The Symphony Consortia

Integrated Library System provides easy location of library materials, excellent cataloging resources, and management tools we rely heavily on. Director's Station provides necessary info to our city/county officials and the support provided from the MSL is exceptional.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Philipsburg Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
8/13/2010	Broad Valleys		attend Broad Valley's annual meeting to share ideas with other librarians on how they do things	<u>\$37.50</u>

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$810.00

Date	Claimant	Tracking #	Description	Amount
7/28/2010	Susan McCann		mileage to and from annual meeting in Bozeman to educate myself about the different things the library has to offer	\$300.00
7/28/2010	Montana State Library		registration for annual meeting to attend classes so more information for my library	\$214.00
7/28/2010	Holiday Inn		hotel for annual meeting for education	<u>\$296.00</u>

Total Expenses: \$810.00
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$697.80

Date	Claimant	Tracking #	Description	Amount
7/28/2010	Computer's Plus		purchase new computer we increased our number of public access computers	\$589.00

8/13/2010 Staples ink for public access computers \$90.13
the library has 3 public access computer and go through a lot of ink. this helps pay for it

11/3/2010 Staples purchase ink for the laptop that handles all MSC \$18.67
business

all printed material comes from the laptop on my desk. things like fines that are due from MSC

Total Expenses: \$697.80
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Sheridan Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant Tracking #	Description	Amount
8/17/2010		Should be program 2-- MLA Membership (as I was unable to attend annual meeting, due to staffing problems)	<u>\$37.50</u>
Total Expenses:			\$37.50
Total Remaining:			\$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant Tracking #	Description	Amount
8/1/2009		MLA Membership	\$12.50
5/1/2010		ALA Membership	\$130.00
11/1/2009		Online budgeting/Grantwriting courses	\$175.00
11/1/2009		Text/Reference books, to accompany above classes	<u>\$156.60</u>
Total Expenses:			\$474.10
Total Remaining:			\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant Tracking #	Description	Amount
9/1/2009		Public Access Workstation upgrade.	\$816.30
12/1/2009		Networking and wireless (wireless-n) upgrade.	<u>\$217.40</u>

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back](#) [Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Thompson-Hickman County Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/8/2010	Joanne C. Erdall		travel	<u>\$37.50</u>
travel				

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

--	--

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/11/2010			Attended MLA in Bozeman. 4 workshops and lead the Public Library Director's Meeting	<u>\$474.10</u>

Being able to network and share with other librarians throughout the state is such a rewarding and beneficial experience. Continuing Education is so necessary and needed. Chairing the Public Library Director's Meeting helped me to share knowledge, assist other librarians by having a speaker who was a lawyer explain some of the laws to us all.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--	--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/11/2010			Pay the cost of belonging to the Shared Catalog	<u>\$1,033.70</u>
Having our automation system and all the databases for our patrons. The Montana Shared Catalog is a huge necessity in better serving all our patrons				

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back](#) [Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Three Forks Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/5/2010	Debbi Kramer		Mileage for Annual meeting at Fairmont.	<u>\$37.50</u>

I really enjoyed the Books 2 Babies presentation. I will not be able to start a program at my library

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
3/8/2010	Debbi Kramer		2010 MLA Conference registration and meals	\$202.00

Each workshop I attended was wonderful. I learned something from each workshop that will help my library and my patrons. The workshop on web design helped me to understand what is and is not necessary for an excellent website.

4/6/2010	Debbi Kramer		Mileage to attend 2010 MLA Conference.	\$120.00
----------	--------------	--	--	----------

With the money available for mileage I was able to attend all of the conference.

2/18/2010	Debbi Kramer		Motel room for Offline.	\$75.90
-----------	--------------	--	-------------------------	---------

I had the opportunity to see many new tech gadgets and how they worked.

5/6/2010	Debbi Kramer		Motel room for Shared Catalog meeting in Billings in May 2010.	<u>\$76.20</u>
----------	--------------	--	--	----------------

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/13/2009	Debbi Kramer		Montana Shared Catalog cost	<u>\$1,033.70</u>

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--

[Back Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Twin Bridges Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/21/2010	Twin Bridges Public Library	Travel Expenses to and from Federation Meeting	Networking with colleagues and continuing education. Better informed director and staff.	<u>\$37.50</u>

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/21/2010	Twin Bridges Public Library	Travel expenses to MLA	Travel expenses for Director and two Library Board Members to MLA convention in Bozeman.	<u>\$474.10</u>

More informed Director and Board Members.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/21/2010	Twin Bridges Public Library	Montana Shared Catalog	Montana Shared Catalog	\$878.36

Having an automated system that is connected to over 100 other libraries.

7/21/2010	Twin Bridges Public Library		OCLC enrollment fees	<u>\$155.34</u>
-----------	-----------------------------	--	----------------------	-----------------

Ability to request books needed by patrons from member libraries.

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

--

[Back](#) [Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

West Yellowstone Public Library

Expense Detail:

Program 2 Federation Award: \$511.60

Date	Claimant	Tracking #	Description	Amount
6/3/2010	West Yellowstone Public Library		Received FY 10 Federation payment: used \$511.60 for MLA conference expenditures.	<u>\$511.60</u>

Many thanks for this grant. We always use continuing education money for attendance at MLA. The money sends both staff to the conference, and is a huge benefit for staff education.

Total Expenses: \$511.60
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
8/13/2010	West Yellowstone Public Library		used 1033.70 for tech expenditures (part of OCLC costs and Shared Catalog costs)	<u>\$1,033.70</u>

We used our tech portion for helping defray the costs of the Montana Shared Catalog and our OCLC costs.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

[Back](#) [Print](#)

Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

William K. Kohrs Memorial Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/24/2010	Diana Mann		Mileage for attendance at annual Broad Valleys Federation retreat to participate in trustee workshops.	<u>\$37.50</u>

Workshops were excellent. They provided new and important information regarding the library budget, policies, and pertinent law. Of particular interest was the discussion on reserve depreciation funds.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
3/24/2010	Nancy Silliman		Attendance at library-related workshops at the MEA annual conference in Billings. This amount was for mileage.	\$145.75

I attended workshops on new juvenile fiction and non-fiction books, online government documents, book websites, authorship, and first aid. I am always enlightened and enriched by the offerings at conferences.

3/24/2010	Nancy Silliman		Attendance at local adult education class on Word and Excel 2007. The instructor was the local Radio Shack owner and a vital volunteer troubleshooter at the library.	\$48.00
-----------	----------------	--	---	---------

Our staff of four took this workshop. Word 2007 is on all our public computers and one staff computer. This formal exposure to the Word program increased our knowledge and skill, for the benefit of our patrons and our reports. Excel is bound to be used more in the future at our library.

3/24/2010	Nancy Silliman		Registration and meals at the MLA conference in Bozeman.	\$150.00
-----------	----------------	--	--	----------

4/28/2010			Lodging: Best Western Grantree, Bozeman - 2 nights	<u>\$130.35</u>
-----------	--	--	--	-----------------

I attended the Montana Library Assn. Conference.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

--

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
3/24/2010	Nancy Silliman		Annual subscription cost for MontanaLibrary2Go.	\$700.00

Access to free downloadable e-audiobooks is growing in popularity with our patrons. I have received many positive comments about this offering; at least three this week! The federation grant money makes it possible.

3/24/2010	Nancy Silliman		Annual subscription to HeritageQuest.	<u>\$333.70</u>
-----------	----------------	--	---------------------------------------	-----------------

We had over a thousand local hits last year at this genealogical database. The federation grant (and statewide collaboration) allows us to provide access to quality online information of interest to many citizens. I hope there will be more possibilities of this nature that we can afford.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

--