

Memo

To: Montana State Library Commission

From: Bob Cooper, Director of Statewide Library Resources

Date: November 18, 2010

Re: Federation FY 2010 Annual Reports update

In a few instances because of logistics at the local library level, the federation reports in this advance mailing do not include the required signatures. The State Library will have in its possession from the federation coordinators the appropriately completed signature pages for each report prior to the Commission meeting on December 1, 2010.

Due to technical limitations with the online reporting system, some additional follow-up is necessary with four South Central Federation (SCF) libraries to resolve reporting issues that are not displaying and printing correctly. State Library staff and the SCF Coordinator are working with the affected libraries and will be forwarding the SCF FY 2010 Annual Report to the Commission the week of November 22. I apologize for the delay on this item.