

# Memo

**To:** Montana State Library Commission

**From:** Christie Briggs, Talking Book Library Supervisor  
Darlene Staffeldt, State Librarian

**Date:** February 2, 2010

**Re:** Digital Loan Policy

Attached is the final version of the Montana Talking Book Library Digital Loan Policy that you passed at your December meeting. We have incorporated your suggestions from the December meeting. Please let us know if you have any additional questions, suggestions or concerns. Thank you.