

Memo

To: Montana State Library Commission

From: Jennie Stapp, Digital Library Director
Darlene Staffeldt, State Librarian

Date: July 7, 2009

Re: Display policy

The Commission is asked to take action on the following State Library policy at the August meeting.

Display Policy – Action

The Montana State Library is committed to providing access to intellectual, cultural and educational resources. This policy makes library exhibit space available, subject to review and approval of the State Librarian or designated staff, to display arts and artifacts exhibits.

Of note, this policy has been reviewed by the State Risk Management and Tort defense. Their recommendations for language regarding the need to hold the State harmless for damages and requirements for exhibitors to carry liability insurance are included in section 6 of the Art Display and Exhibition Agreement.

Two further changes were made to the policy following discussion at the June Commission meeting:

- 1) The term temporary used in the policy is further defined to mean less than one year.
- 2) An error was corrected on number 13 of the Art Display and Exhibition Agreement which clarified that items may *not* be marked for sale.