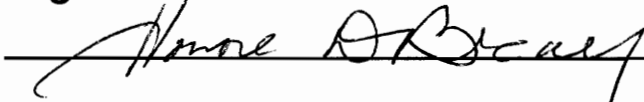


FEDERATION ANNUAL REPORT FOR FY 2008 - JULY 1, 2007 THROUGH JUNE 30, 2008

Federation: Tamarack Federation

Federation Coordinator's Library: Missoula Public Library

Signature of Federation Coordinator:



Signature of Chairperson, Board of Trustees,
Federation Coordinator's Library



The coal severance tax revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

REVENUE SUMMARY:

	Budgeted	Actual
CST Revenue	40,620.00	40,620.00
General Fund	N/A	N/A
Total Revenue	40,620.00	40,620.00

EXPENDITURES SUMMARY:

Expenditures	Budgeted	Actual
Administration Costs		
Missoula Public Library	\$1000.00	\$1000.00
Operating Costs		
Mileage and motel for Coordinators Meetings	\$374.78	
Misc expenses (copies, phone etc.)	\$625.22	
Program one: Membership Meetings		
Fall Meeting in Kalispell		
Mileage cost for individual libraries to get to Kalispell (see formula in SOP) 12 Libraries were reimbursed for travel	\$800.00	\$650.00
Food, beverage and training (remainder of money to book chat bags per POS)	\$1000.00	\$796.00 (\$204.00 Book chat bags See #4)
Spring meeting in Stevensville (see formula in SOP)		
Mileage cost for individual libraries to spring meeting. 9 Libraries were reimbursed for travel	\$600.00	\$500.00
Food, beverage and training (remainder of money to book chat bags per POS)	\$1000.00	\$625.00 (\$375.00 Book chat bags See #4)

<p>Program two: Training and Professional Development</p>	<p>\$8154.00</p>	<p>\$630 Darby \$761.33 Hot Springs \$1086 Lincoln Co \$2740 Missoula Public \$740 Polson \$300 Ronan \$736.50 St. Ignatius Total – \$6993.83</p>
<p>Program three: Technology</p>	<p>\$17,170.00</p>	<p>\$2340 Bitterroot \$19 21.51 Hot Springs \$1654 Lincoln \$2790 Mineral \$2740 Plains \$1220 Ronan \$736.50 St. Ignatius \$2840 Th. Falls Total - \$16,242.01</p>
<p>Program four: Expanding and Sharing Collections</p>	<p>\$7796.00</p>	<p>\$1304 Darby \$2740 Flathead Co. \$57.16 Hot Springs \$1054 Book Chat Kits \$2740.00 NVPL \$1220 Ronan \$1267 St. Ignatius Total - \$10,382.16</p>
<p>Program five: Planning for building improvements</p>	<p>\$2500.00</p>	<p>\$500 Bitterroot \$806 Darby \$2000 Polson Total - \$3306</p>
<p>Program six: Multi-Type Libraries Mileage to membership meetings following the formula in the POS Remainder of money to book chat bags per POS</p>	<p>\$600.00</p>	<p>\$50.00 SKC \$75.00 Missoula Public Schools Total - \$125 (\$475.00 Book chat bags See #4)</p>
<p>Total Expenditures</p>	<p>\$40,620.00</p>	<p>\$40,620.00</p>

PROGRAM NARRATIVE -- BUDGET -- EVALUATION: Include one page for each program in the plan of service

Program one

Title: Membership Meetings

Program Narrative:

Fall meeting in Kalispell: attendees, CE, Brainstorming for new POS

Spring meeting in Stevensville: attendees, approve FY 09 POS, CE

Coordinator attended three Federation Coordinators meetings and three State Library Commission meetings in Helena.

Program Evaluation: (Brief summary of program and library comments. How did this program help meet federation goals?)

The membership meetings and the State Commission meetings provided opportunities for Librarians to network with colleagues and provide opportunities for Librarians to learn skills that make it easier for all Montana citizens to have equal access to library services. The digitization of State Docs is a perfect example of equal access to all.

The membership meetings provided an opportunity for Continuing Education for all the participants. This is one time during the year that Library Trustees have the opportunity to network with each other as well as other Librarians. New programming ideas and services surface from these interactions. The Federation is a great venue to show the importance of Library Trustees input and sharing. Many small Montana Libraries need extensive help with computers and other issues that are difficult for one person libraries to deal with on a day-to-day basis and their colleagues can offer ideas and support.

The libraries that didn't use their travel money from the Fed to attend the meeting paid for the travel through the library and the travel money was used in one of the approved programs.

Total Program Budget: (\$4,400.00 Proposed) \$3,571.00

Program two

Title: TRAINING AND PROFESSIONAL DEVELOPMENT

Program Narrative: Libraries provided training opportunities for staff in electronic information access and innovative library services. This helps to assure that the services each library provides are readily available to patrons for use. Staff training and networking with other library staff help to improve the quality of service to the public.

Program Evaluation:

Libraries used this funding to help ensure easy access to electronic information by providing staff with training on the use of the multiple products that are available in every Montana Library. This training was not only on databases but Library Automation systems and how they work independently and can also connect to other systems. This will allow all Montana Users an opportunity to access a wealth of information not owned by their library.

Total Program Budget: (\$8,154.00 – Proposed) \$6,993.83

NOTE: \$676.05 was not spent in 06-07 due to change in staffing that money was spent in the 07-08 year on staff training for the new Director and staff.

Program three

Title: TECHNOLOGY

Program Narrative: Upgrade current hardware and software to enable libraries to meet the needs of their users in the rapidly evolving technology field. (MLS 2002-2007 LRP Goal #16: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.)

Program Evaluation:

Libraries used this funding for software and hardware to provide extended and better service to the patrons. Many of the libraries use it to help defray the cost of their MSC bill or their membership to OCLC. Some libraries used funds to provide wireless access to their buildings and patrons are seen using the access from their cars as well as in the building.

Total Program Budget: (\$17,170.00 proposed) \$16,242.01

Program Four

Title: EXPANDING AND SHARING COLLECTIONS

Program Narrative: Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits.

To encourage and assist in sharing collections, libraries may choose to apply funds to courier and or postage costs.

Program Evaluation: Libraries used the funds to strengthen their collections and to share with other Federation Libraries. Book Club kits are purchased with funds not expended in other areas of the POS and are housed at Missoula Public Library and shipped to the libraries in the state that request them. This is a very popular program and the entire state can borrow the books. The money for the kits came from Goal 6 – mileage to nonpublic libraries for Federation meetings and from Goal 1- the actual amount of money given to fund the Federation meetings and trainings. When all the money in these two areas is not used the plan calls for the money to be used for book club kits.

Total Program Budget: (\$7,796.00 Proposed) \$10,382.16

Program Five

Title: PLANNING FOR BUILDING IMPROVEMENTS

Program Narrative: Libraries may use funds to support the costs of planning for the best use of space directly related to federation-wide activities. Cost may include, but are not limited to:

- Consultant fee and travel
- Design models
- Wireless feasibility studies
- Cost analysis review for adding a courier access area

Program Evaluation: Libraries will have outside experts advise them on best use of space or the need for expansion to improve ADA compliance and usage.

Libraries used this money to hire consultants to advise them on remodel projects in their existing buildings.

Program Six

Title: MULTI-TYPE LIBRARIES

Program Narrative: Encourage federation participation among all types of libraries by providing travel money for non-public libraries. (MLS 2002-2007 LRP Goal #12: To ensure that all Montana citizens have access to quality library services.)

Program Evaluation: Many multi-type libraries participate in the Federation Functions and can apply for mileage reimbursement according to the POS formula. This past year one Academic and one School Library requested reimbursement; the remainder of the funds went to book club kits.

Total Program Budget: (\$600.00 Proposed) \$125.00

DIRECT GRANTS TO LIBRARIES

Listing of participating federation area libraries and state funds received from Montana State Library for federation activities. Please attach brief description from each library, of how funds were used within the programs established by the Plan of Service..

Member Library	Amount of Grant to member library	Program(s) funded for member library	Brief report attached? Yes or No
Bitterroot Public Library, Hamilton	\$2840.00	#3: \$2340 Tech #5: \$500 Plan	YES
Darby Community Public Library	\$2840.00	#1: \$100 Travel #2: \$630 CE #4: \$1304 Col-Dev #5: \$806 Building	YES
Flathead County Libraries	\$2815.00	#1: \$75 Travel #4: \$2740 Col-Dev	Yes
Lincoln County Public Library	\$2890	#1: \$150 Travel #2: \$1086 CE #3: \$1654 Tech	Yes
Mineral County Public Library	\$2865	#1: \$75 Travel #3: \$2790 Tech	Yes
Missoula Public Library	\$6415	#1: \$2496 Admin Travel Meeting #2: \$2740 CE #4: \$1054 Col-Dev #6: \$125 Mileage	Yes
North Valley Public Library, Stevensville	\$2815	#1: \$75 Mileage #4: \$2740 Collect	Yes

Plains District Library	\$2865	#1: \$125 #3: \$2740	Travel Tech	Yes
Polson City Library	\$2840	#1: \$100 #2: \$740 #5: \$2000	Travel CE Buildin	YES
Preston Hot Springs Town County Library	\$2865	#1: \$125 #2: \$548 #3: \$1096 #4: \$1096	Travel CE Tech Coll D	YES
Ronan City Library	\$2840	#1: \$100 #2: \$300 #3: \$1220 #4: \$1220	Travel CE Tech Coll D	YES
St. Ignatius School-Community Library	\$2840	#1: \$100 #2: \$685 #4: \$2055	Travel CE Tech	
Thompson Falls Public Library	\$2890	#1: \$150 #3: \$2740	Travel Tech	YES
Total		\$40,620		

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: *Bitterroot Public Library*

EXPENDITURE(S) PROGRAM (PO) BENEFIT/OUTCOME

*- see attached **

Alexis Langstaff, Library Director *7/28/08*
SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR DATE

* please note:

I overlooked using the \$100 for travel so I expended it in the Technology program. I will be more careful this year.

Alexis

2640

	A	B	C	D	E	F
1	Local Library Federation Expense Tracking Form for FY2008					
2	Library Name: BITTERROOT PUBLIC LIBRARY, HAMILTON					
3	Date	Claimant	Tracking # (optional)	Amount	POS Program	Description
4	example 4/30/2008	Super 8	25689	\$64.00	2,3,4	motel for MLA conference
5						
6	11/8/2007	Mary Bushin	Nov. claims	\$399.50	5	Consultant for redesign
7						
8	4/8/2008	Top Down C	April claims	\$540.00	3	Software upgrades
9						
10	4/8/2008	RACO Indu	April claims	\$1,331.94	3	2 scanners & 2 label printers
11						
12	5/8/2008	Top Down C	June claims	\$100.50	5	Consultant for moving compu
13						
14	6/8/2008	Top Down C	June claims	\$468.06	3	Printer for public use
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						
34	TOTAL			\$2,840.00		
35						
36	1. Your total should match the total sent to you from the State Library.					
37	2. Funds must be have been expended by June 30, 2008.					
38	3. If you anticipate your library may have some unexpended funds, report it to the Coordinator					
39	4. Intentional carry over of funds is for special projects only, must be explained in the Plan of					
40	5. Keep copies of receipts/expenditures for your records - DO NOT submit receipts to your F					
41	6. If you have questions contact your Federation Coordinator.					
42	7. When completed, submit this form as an E-mail attachment to your Federation Coor					

2340. Tech #3
500. Bud #5

1

2

Date: July 28, 2008

3

Benefit to Federation

4

training; network with peers to provide better service across federation

5

6

Redesign of space to improve providing library services & work spaces

7

8

Provides improved computer software for the public

9

10

Allows staff to add items to the Montana Shared Catalog more quickly

11

12

Moving the computer lab resulted in more space to process Partner items

13

14

Improved computer service for the public

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or by May 1, 2008, so that a reallocation strategy can be adopted.

39

Service, and reported in the Annual Report.

40

Federation Coordinator or MSL unless requested to do so.

41

42

Coordinator.

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: Darby Community Public Library

EXPENDITURE(S)	PROGRAM (PO)	BENEFIT/OUTCOME
\$100	#1 Membership Meetings	Attendance at Federation meetings strengthened relationships with other librarians and generated new ideas for programs and displays.
\$630	#2 Training and Professional Development	Attendance at MLA increased knowledge and skills of two staff members. (Original intent was for four staff members to attend MLA, but only two were able to do so.)
\$1304	#4 Expanding and Sharing Collections	Maintained on-line access to our collection. Continued membership in Montana Shared Catalog. Enabled us to offer additional ILL services.
\$806	#5 Planning for Building Improvement	Hired library consultant to recommend improvements in staff areas. Hired architect to begin planning.

2840

Amy Lee Jannin
SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

12 AUG 2008
DATE

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: Flathead County Library System

EXPENDITURE(S) PROGRAM (PO) BENEFIT/OUTCOME

The Flathead County Library received \$2,815 for FY 08. \$75 went toward travel to the Federation meeting in Stevensville. The remaining \$2740 was expended to fulfill GOAL 4: To assist libraries with expanding their collections and sharing them among libraries. The Flathead County Library spent \$2740 for transportation costs move materials to and from other libraries by bus.



SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR



DATE

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: *Lincoln County Public Libraries*

EXPENDITURE(S) PROGRAM (PO) BENEFIT/OUTCOME

See attached

Samantha Pussan

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

7/28/08

DATE

2008

	A	B	C	D	E	F	G
1	Local Library Federation Expense Tracking Form for FY2008						
2	Library Name: (Insert name of local library)					Date:	
3	Date	Claimant	Tracking # (optional)	Amount	POS Program	Description	Benefit to Federation
4	example 4/30/2008	Super 8	25689	64	2,3,4	motel for MLA conference	training; network with peers to provide better service across federation
5							
6	7/31/2007	OCLC		1654	3	OCLC payment	availability of collection for ILL; provide accurate cataloging for collection
7	9/27/2007	S. Pierson		419.53	2	mileage to Lewistown for Fall Workshop	training; networking with other librarians
8	10/25/2007	S. Pierson		114.48	2	Lodging and Meals for PLD Mtg.	training; networking with other librarians
9	1/25/2008	S. Pierson		85	2	MLA Registration	training; networking with other librarians; share knowledge through presentations
10	1/25/008	S. Daviau		85	2	MLA Registration	training; networking with other librarians; share knowledge through presentations
11	4/15/2008	S. Daviau		381.99	2	Mileage to Great Falls for MLA	training; networking with other librarians; share knowledge through presentations
12	4/28/2008	S. Pierson		150	1	Travel reimbursement for Ta	training; networking; participate in planning for the Federation
13							
14							
15	total			2890			
16							
17	#2 Training			1686			
	#3 Tech			1654			
18							
19							
20							

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: *Mineral County Public Library*

	EXPENDITURE(S)	PROGRAM (PO)	BENEFIT/OUTCOME
July 9	\$2740	③ Technology	MOC costs - improved service to patrons
Oct 25	75	① Membership Meeting	Meeting - Allowed Director + 1 Trustee to attend
May 6	50	③ Technology	improved public access to computers
	<u>2865.00</u>		

Linda K. Chaberek

7.28.08

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

DATE

INDIVIDUAL LIBRARY REPORT FOR FY 2007 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: MISSOULA PUBLIC LIBRARY

EXPENDITURE(S) <i>(\$2000.00) Meetings</i>	PROGRAM (PO)	BENEFIT/OUTCOME
\$1421.00	1 & 2	Training at the Tam Fed meeting in Kalispell – Fall 2007, and Stevensville – Spring 2008
\$579.00 <i>(75.00) Mileage</i>	4	Book Chat Bags shared CD
\$75.00 <i>(\$1000.00) Admin</i>	1	Travel to Federation meetings
\$374.78	1 & 2	Attend Coordinator and Commission meetings
\$447.83	2	PNLA Conference, Canada Presented workshop on Floating Collections – Bring back ideas from other libraries on Courier services and how sharing resources works in other parts of the World

\$177.39		Copies, phone and misc expenses
<i>(600.00) Mileage for Multi-types</i>		
\$125.00	1, 2, 6	Mileage for a School and Academic Library to join and share information at the Federation meeting.
\$475.00	4	Book Chat Bags shared by the Federation Libraries.
<i>(\$2740.00) Basic Grant Money</i>		
\$815.24	2	CE for Para-professional library education. Four participants attended WALE to learn new information on library services.
\$79.00	2	State Genealogy Conference. Training to be shared Federation wide through phone reference or in person at the reference desk.
\$89.00	2	Fall Workshop in Lewistown provides a learning environment where everyone can share library concerns and successes.
\$434.42	2	MPL cataloger attended Book Blitz to learn ways to help Federation libraries with original records.
\$740.00	2	Children's Department attended BER "What's New in Children's Literature". This knowledge of new books is shared statewide by the staff at conferences. Reader's Advisory services are provided to Federation Libraries upon request.
\$202.00	2	"What's New in YA Literature" attended by YA staff member. This information is shared with

the entire state during MEA conference and MLA conference. As well as providing Reader's Advisory for Federation Libraries upon request.

\$195.00

2

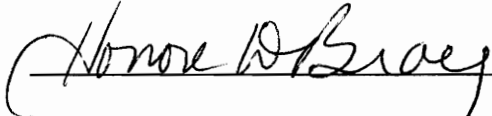
Best Books of Decades for Teens provided the YA staff with the ability to offer Reader's Advisory on past purchases.

\$185.34

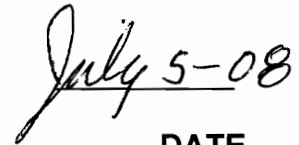
2

Staff member provided program at MLA on using science in your library as a programming component.

Total \$6415.00



SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR



DATE

INDIVIDUAL LIBRARY REPORT FOR FY 2007 FEDERATION ANNUAL REPORT

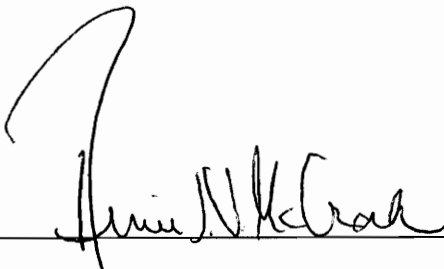
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NAME OF FEDERATION: TAMARACK

NAME OF LIBRARY: NORTH VALLEY PUBLIC LIBRARY (STEVENSVILLE)

EXPENDITURE(S)	PROGRAM (from POS)	BENEFIT/OUTCOME
\$2740.00 to Towne Mailer (courier) and UPS (shipping) <i># 7500</i>	#4 Expanding and Sharing Collections <i>#1 Mileage</i>	Sharing collections between the NVPL and Partner libraries

2815



SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

7/2/08

DATE

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: *Plains Public Library District*

EXPENDITURE(S) PROGRAM (PO) BENEFIT/OUTCOME
see attached sheet

Cami M. Turner

6/30/08

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

DATE

gms

Local Library Federation Expense Tracking Form for FY2007

Library Name: Plains Public Library District

Date	Claimant	Amount	POS Program	Description	Benefit to F
8/27/2007	OCLC, Inc.	\$545.00	4	Online subscription	Benefits ever
	Team Software Sol.	\$125.00	4	Software upgrade	Benefits all p
9/25/2007	C. Terrell (wireless cards)	\$83.21	4	Wireless cards for two donated lap top computers	The laptops v
10/25/2007	J. Stephens (mileage)	\$83.24	1	Mileage to Federation meeting in Kalispell.	Networking w
	Gov. Technology Sol.	\$160.44	4	Trend Micro security for computers antivirus	Benefits all p
2/25/2008	C. Terrell (monitor & server)	\$1,103.70	4	New server and monitor	Benenefits all p
4/28/2008	J. Stephens (mileage)	\$88.27	1	Mileage to Federation meeting in Stevensville.	Networking w
6/19/2008	C. Terrell (RAM for all comp.)	\$410.91	4	RAM for all public computers.	Benefits all p
	Acme Gadget	\$145.00	4	Antivirus for Sonic Wall wireless and tech support	Benefits ever
	C. Terrell	\$193.00	4	Computer software from TechSoup	Benefits patrc
Total	#1 Mileage	\$171.51			
	#4 Technology	\$2,766.26			
	Total	\$2,937.77			
Fed. Grant		-\$72.77		Paid from per capita monies.	

(99.74) FAD

Date: June 30, 2008

Benefit to Federation

Benefits everyone as we put all of our items on OCLC and then they can be loaned.
Benefits all patrons to better use the computers and for us to have updated computers
The laptops will be used for inventory and also by patrons waiting to use the computers.
Networking with peers and trustees
Benefits all patrons to better use the computers and have them virus free.
Benefits all patrons with a better service from our server.
Networking with peers and trustees
Benefits all patrons because there will be more memory available and the machines will not stall.
Benefits everyone using our wireless
Benefits patrons who use the computers so that they can have updated software.

NARRATIVE REPORT OF FEDERATION EXPENDITURES

The Plains Public Library District spent the Federation monies on technology this fiscal year. We purchased our subscription to OCLC with our funds which then gave us more money to spend elsewhere in our budget. We also spent some of our monies on software for our computers. We purchased several different programs from TechSoup for our public computers as well as our server. We were getting a little dated, but now we will be up to date once again. We also purchased antivirus programs for all of our machines including our wireless internet. We purchased additional RAM for all of our machines too. We also paid for a board member and our director to go to the Federation meetings in Kalispell and Stevensville. We also purchased wireless cards for two donated lap top computers. These computers are used to check and see if the wireless is working correctly and for inventory purposes. We also use one of them for patrons who just want to check their email when all of our other computers are busy.

Without these Federation funds our library would be unable to upgrade our computers on such a routine schedule. It would take us so much longer and our patrons would be very unhappy. Thank you for making this money available to all the libraries because if we didn't have this money to do the above, there would be less in our budget for books, staff, hours open, etc. It is very helpful and much needed.

submitted by each Federation library to the Federation Coordinator. These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

NAME OF FEDERATION: **TAMARACK**

NAME OF LIBRARY: **POLSON CITY LIBRARY**

EXPENDITURE(S) PROGRAM (from POS) BENEFIT/OUTCOME

\$50 **Membership Meetings**
(Program 1) Mileage for meeting attendance to network with peers and to provide input for federation activities.

\$740 **Training & Professional Development**
(Program 2) Continuing education opportunity allowed one staff person to attend the second of three specialized Book Blitz workshops to further expand cataloging knowledge. The workshop was provided by OCLC.

\$2,000 **Planning for Building Improvement**
(Program 5) FY2008 marked the start of a building renovation/expansion project. The best use of building space is being determined by outside professional consultants. Areas of focus include: ADA compliance and more efficient areas for the public, staff, collections, and programming. Polson is the geographic center of Tamarack Federation and our building is available for area meetings and programs to benefit the membership.

Marilyn Troster, Library Director

July 14, 2008

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

DATE

2700.

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK

NAME OF LIBRARY: POLSON CITY LIBRARY

<u>EXPENDITURE(S)</u>	<u>PROGRAM</u> (from POS)	<u>BENEFIT/OUTCOME</u>
\$50	Membership Meetings (Program 1)	Mileage for meeting attendance to network with peers and to provide input for federation activities.
\$740	Training & Professional Development (Program 2)	Continuing education opportunity allowed one staff person to attend the second of three specialized Book Blitz workshops to further expand cataloging knowledge. The workshop was provided by OCLC.
\$2,000	Planning for Building Improvement (Program 5)	FY2008 marked the start of a building renovation/expansion project. The best use of building space is being determined by outside professional consultants. Areas of focus include: ADA compliance and more efficient areas for the public, staff, collections, and programming. Polson is the geographic center of Tamarack Federation and our building is available for area meetings and programs to benefit the membership.

Marilyn Trospen, Library Director

July 14, 2008

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

DATE

Post-It™ brand fax transmittal memo 7671		# of pages ▶ 2
To <i>Henze</i>	From <i>Marilyn</i>	
Co.	Co.	
Dept.	Phone # 883-8225	
Fax # 725-5900	Fax # 883-8239	

B.S. Harrop
Bruce Harrop

29 July 2008

1 Local Library Federation Expense Tracking Form for FY2008						
2 Library Name: POLSON CITY LIBRARY						Date:
3 Date	Claimant	Tracking # (optional)	Amount	POS Program	Description	Benefit to Federation
4 example 4/30/2008	Super 8	25689	\$64.00	2,3,4	motel for MLA conference	training; network with peers to provide better service across federation
5						
6 04/25/08	Marilyn Trosper	Mileage = \$50	50.00	1	Zone Rate for Spring Meeting in Stevensville	Network with peers & to stay informed on area, state, & national issues.
7						
8		CE = \$740		2		Advanced cataloging training to further enhance skills to develop the overall collection which in turn benefits the federation membership.
9 10/08/07	Marilyn Trosper		317.88		Mileage & Meals Book Blitz II	
10 10/08/07	Fairfield Inn		224.70		Lodging for Book Blitz II	
11 10/31/07	OCLC, Inc.		275.00		Registration: Book Blitz II (Partial)	
12		Subtotal = 817.56	-77.66			
13						
14						
15						
16		Building Planning = \$2,000		5		Renovation/expansion project started to plan for the best use of building space. This includes more efficient areas for the public, staff, collections, and programming. Professional outside consultants have been contracted to work on this project. Our building sits in the geographic center of Tamarack Federation and is available to host meetings & programs.
17 07/01/08	Beaudette Engineering		843.50		Structural Engineer	
18 09/14/07	Dr. Mary C. Bushing		460.45		Library Consultant (initial visit)	
19 09/15/07	Port Polson Inn		201.15		Library Consultant (lodging) /	
20 01/15/08	Missoula Blueprints		109.00		Original Building Plans scanned into digital format	
21 01/15/08	Marilyn Trosper		64.02		Mileage for Building Plans	
22 01/05/08	B&N.com		58.00		Book: <i>Managing Your Library Construction Project</i>	
23 03/11/08	B&N.com		38.00		Book: <i>Checklist of Library Design Considerations</i>	
24 06/30/08	James Cary, Architect		425.88		Information Gathering Meetings (Pre-Funding Phase)	
25						
26						
27						
28						
29						
30						
31						
32						
33						
34						
35						
36						
37	TOTAL		2,790.00			
38	<ol style="list-style-type: none"> 1. Your total should match the total sent to you from the State Library. 2. Funds must be have been expended by June 30, 2008. 3. If you anticipate your library may have some unexpended funds, report it to the Coordinator by May 1, 2008, so that a reallocation strategy can be adopted. 4. Intentional carry over of funds is for special projects only, must be explained in the Plan of Service, and reported in the Annual Report. 5. Keep copies of receipts/expenditures for your records - DO NOT submit receipts to your Federation Coordinator or MSL unless requested to do so. 6. If you have questions contact your Federation Coordinator. 7. When completed, submit this form as an E-mail attachment to your Federation Coordinator. 					
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INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). This brief report is to be submitted by each Federation library to the Federation Coordinator. These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

NAME OF FEDERATION: Tamarack

NAME OF LIBRARY: Preston Hot Springs Town/County Library

EXPENDITURE(S)	PROGRAM (from POS)	BENEFIT/OUTCOME
\$10,00	Training Professional Development	Certification fee
\$693.36	Training Professional Development	MLA Conference
\$686.65	Travel	2007 Fall Workshop
\$544.51	Technology	OCLC, Inc – Annual Contract renewal
\$495.00	Technology	Follet Software Catalog Support
\$882.00	Technology	Computer
\$57.16	Collections	Spine Labels
\$309.95	Carryover	Library Website <i>Training</i>
\$62.57	Carryover	Demco Supples and Headphones for Public use computers
\$27.26	Carryover	Demco – Book Film

3768.96

Paula Furse

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

Tech 1921.51
Coll 1390.01
Coll 57.16
 (2682.63) *3200.68*
 (299.88)
 (276.17)
 8/26/08

DATE

Prog D - 703.36
57.97 } *766.33*
Coll 57.16
Tech 1921.51
 * 2740

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: **Ronan City Library**

EXPENDITURE(S)		PROGRAM (PO)	BENEFIT/OUTCOME
travel to fall tam. Meeting	\$50.00	travel	learn from and share with other tamarack members
CD's & LT for collection	\$161.56	collection	items catalogued in OCLC and available for ILL to other
CD's & LT for collection	\$160.66	collection	items catalogued in OCLC and available for ILL to other
CD's & LT for collection	\$159.75	collection	items catalogued in OCLC and available for ILL to other
Room for MLA	\$260.01	prof. dev'p	learn from and share with other MT librarians
CD's & LT for collection	\$180.35	collection	items catalogued in OCLC and available for ILL to other
Per Diem for MLA	\$39.99	prof. dev'p	able to eat while attending MLA
CD's & LT for collection	\$206.55	collection	items catalogued in OCLC and available for ILL to other
travel to spring tam. Meeting	\$50.00	travel	learn from and share with other tamarack members
CD's & LT for collection	\$191.93	collection	items catalogued in OCLC and available for ILL to other
children's books	\$56.26	collection	items catalogued in OCLC and available for ILL to other
2 public computers	\$1,048.00	technology	one replaces a broken down computer, one will be expre
CD's & LT for collection	\$102.94	collection	items catalogued in OCLC and available for ILL to other
software for public computers	\$55.00	technology	upgrade some to Win XP, typing skills on all
headphones, extensions	\$117.00	technology	allows patrons to have sound when working on computer

~~4280~~ 2840

Michelle Fenger

8-13-08

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

DATE

Travel 100
Collection - 1220
Prof Δ - 300
Tech - 1220

INDIVIDUAL LIBRARY REPORT FOR FY 2008 FEDERATION ANNUAL REPORT

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NAME OF FEDERATION: TAMARACK FEDERATION

NAME OF LIBRARY: Thompson Falls Public Library

EXPENDITURE(S)	PROGRAM (PO)	BENEFIT/OUTCOME
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MSC 2,343.59	- Technology	- greater access for staff & patrons
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Acme Gadget - Tech	- Technology	- more secure network
\$546.41	support	
<hr/>		<hr/>
2890.00		

SIGNATURE OF LIBRARY DIRECTOR OR BOARD CHAIR

DATE

Katherine C. Roberts

8/11/08