

**Montana State Library Commission**  
**Wednesday, February 13, 2008**  
**Montana State Library, Helena MT**

AGENDA

- 09:00 Call to Order  
Housekeeping – finalize lunch orders  
Introductions  
Presentation of longevity awards – Presentation by Kammerer for Smith & Stapp  
Approval of Minutes – **Tab H- Action**
- 09:20 State Librarian's Report and updates – Staffeldt – **Tab I**
- 10:00 FY08 Second Quarter Financial Report – Schmitz - **Tab J – Action**
- Audit report?
- 10:20 Library Services Technology Act (LSTA) – Jackson, Staffeldt – **Tab K**
- 10:35 Statewide Projects update – McHugh
- 10:50 Talking Book Library Program Report – Briggs
- 11:20 Fulfillment Task Force update – Staffeldt
- 11:35 Commission Goals and Objectives – **Tab L**
- Election of officers – **Action**
  - Commission bylaws – **Action**
  - Attendance at Montana Library Association Conference?
  - Attendance at Washington DC legislative Day?
  - Upcoming calendar of events for Commission attendance – **Tab M – Action**
- 11:55 Lunch will be brought in, please give your order and money to Donna Caban as soon as you get to the meeting.
- 12:30 Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.
- 12:50 Action Items  
Commission Bylaws  
Change October 2008 meeting date  
Election of Officers  
FY08 Second Quarter Financial Report – **Tab J**
- 01:00 Library Literature Sampler – **Tab N**
- 01:15 Other Business & Announcements
- 01:30 State Librarian's evaluation – **Tab O** - Executive Session – State Librarian's self evaluation to be mailed separately
- 02:30 Return to open meeting and take any action if necessary from executive session
- 02:40 Adjournment