

Memo

To: Commission Members
From: Darlene Staffeldt, State Librarian
Date: April 3, 2006
Re: University contract for Montana Heritage Program Core Services

Attached is a draft of the contract between the State Library and University of Montana for the services, products of the Montana Heritage program. This is an almost final draft, the lawyers are still working on some of the state template language, but we are really close to a good complete contract.

For your information the development of the transfer agreement between TNC and UM is going smoothly. Some of the highlights include:

- * commitment by the University for the NHP to retain 100% of overhead revenues for the first two years, to cover administrative salaries and transition costs, and permit the program to retain at least 50% of overhead revenues after that period.
- * The University will be able to pick up provision of over \$100,000 worth of GIS software products and licenses that had been provided by TNC, through enterprise agreements with ESRI (the vendor).
- * TNC will create a special fund of \$25,000 to cover any major sick leave needs of transferring staff, many of whom will be leaving behind significant sick leave balances and "starting over" within the University.
- * The University will contribute 25% of direct support for the NHP Director's position.
- * The Montana Chapter of TNC will continue to contribute \$10,000 per year to support local cooperation with TNC and core functions of the program.

Please let me know if you have any questions, comments, concerns regarding the draft University/Heritage contract.