To: State Library Commission
From: Darlene Staffeldt, Sue Jackson
Re: Collection Management Honor Roll 2004
Date: April 20, 2005

The four requirements for the Commission's Collection Management Honor Roll are:

1) Library has an approved Collection Management Policy on file at
   Montana State Library;
2) Library's Collection Management Policy has been appropriately updated and is current;
3) Over 50% of the library's titles are entered on the OCLC/WLN database;
4) Library has been actively adding/deleting titles to/from the OCLC/WLN
   database during the last three years.

Preparation of the 2004 Honor Roll began in October with email messages to all libraries having collection management policies on file at MSL giving the status of that policy (current, approved, revision needed, etc.). Several notices were also placed on wired-mt announcing the Honor Roll and its criteria, and offering assistance/guidelines to libraries interested in writing a new policy or revising an existing policy. December 31, 2004, was announced as the deadline for libraries to have policies submitted to MSL.

During the following months, librarians sent policies for Darlene to review. Following this review, notification and review comments were sent to the libraries in electronic format. A list of libraries having current and approved policies was sent in February to OCLC requesting that holdings data be supplied for these libraries. From the information OCLC compiled, it was possible to determine which libraries met the final two criteria needed to make the Honor Roll.

Attached is the list of libraries we recommend for the 2004 Honor Roll. This includes 13 academic libraries, 45 public libraries, and 5 school libraries, for a total of 63 libraries. Of these, 8 are libraries that were not on the Honor Roll last year. Al Randall will announce the Honor Roll during the MLA Conference awards luncheon on April 25th in Billings.

**RECOMMENDATIONS FOR
COLLECTION MANAGEMENT HONOR ROLL 2004**

~ ~ ACADEMIC Libraries ~ ~

Rocky Mountain College Library in Billings
Montana State University Library in Bozeman
University of Montana – Western Library in Dillon
Dawson Community College Library in Glendive
MSU – Great Falls College of Technology Library
University of Great Falls Library
Montana State University – Northern Library in Havre
UM - Helena College of Technology Library
Flathead Valley Community College Library - Kalispell
Dull Knife Memorial College Library in Lame Deer - **NEW**
University of Montana Library in Missoula
Salish-Kootenai College Library in Pablo
Fort Peck Community College Tribal Library in Poplar

~ ~ PUBLIC Libraries ~ ~

Hearst Free Library in Anaconda
Fallon County Library in Baker
Belgrade Community Library
Belt Public Library
Carnegie Public Library in Big Timber
Parmly Billings Library in Billings
Jefferson County Library System in Boulder/Whitehall
Bozeman Public Library
Butte-Silver Bow Public Library
Wedsworth Memorial Library in Cascade
Liberty County Library in Chester - **NEW**
Blaine County Library in Chinook
Bicentennial Library of Colstrip
Conrad Public Library
Glacier County Library in Cut Bank
William K. Kohrs Memorial Library in Deer Lodge
Dillon City Library
Drummond School Community Library
Ekalaka Public Library - **NEW**
Madison Valley Public Library in Ennis
Fairfield Public Library
Rosebud County Library in Forsyth
Glasgow City County Library - **NEW**
Glendive Public Library
Great Falls Public Library
Bitterroot Public Library in Hamilton
Harlem Public Library
Havre-Hill County Library
Preston Town County Library in Hot Springs
Flathead County Library in Kalispell
Laurel Public Library - **NEW**
Lewistown Public Library
Lincoln County Public Library in Libby
Miles City Public Library
Missoula Public Library
Plains Public Library District
Sheridan County Library in Plentywood
Ronan City Library
Sidney Public Library
Judith Basin County Free Library in Stanford
Prairie County Library in Terry - **NEW**
Three Forks Community Library
Valier Public Library
West Yellowstone Public Library
Wibaux Public Library

~ ~ SCHOOL Libraries ~ ~

Browning High School Library
Lincoln County High School Library in Eureka - **NEW**
Dawson County High School Library in Glendive
Libby High School Library
Whitefish High School Library - **NEW**