

## **Library Development Department**

January 21 – April 7, 2005

### **LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.**

Made onsite visits to fourteen libraries across the state.

Consulted on forty-one different topics with staff and trustees from forty-four libraries statewide.

Continued development of the Library Board Education Program.

Attended training on the use of BLOGS and RSS Feeds.

Drafted a Federation Coordinator Job Description.

Attended Federation meetings of Broad Valleys, Sagebrush, and Tamarack.

Assisted with preparations for the 2005 MLA Conference.

Promoted the PEEL scholarship opportunity at Career Fairs around the State.

Continued development work on providing an online training calendar to create more awareness among Montana librarians about training opportunities.

Attended full day session on how to be a dynamic presenter/trainer.

Performed maintenance on Laptop Lab.

Assisted with the scheduling and promotion of the College of DuPage Teleconference training.

Continued planning for Summer Institute 2005.

Continued planning for the Gates Staying Connected Grant program training component.

Began planning for Fall Workshop.

### **LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.**

Continued work on the public library district handbook.

Provided information to libraries and trustees regarding proposed legislation affecting public library district law.

### **LDD Goal 3: To ensure that all Montana citizens have access to quality library services.**

Conducted customer service workshop for Polson City Library.

Worked with students on online collection development class.

Facilitated community planning meeting for Big Timber.

Provided information to libraries and trustees regarding proposed legislation affecting library federations.

Began exploratory work and presentations on the potential involvement of Montana libraries with NLM's MedlinePlus Go Local program.

**LDD Goal 4: Montana citizens will understand, value, and use the services of Montana's libraries.**

Participated in preparation and presentations for Library Legislative Day.

Participated in three meetings of the Statewide Marketing Committee.

Attended farewell events for retiring librarian Ilene Casey (Belgrade) and relocating librarian Bette Ammon (Missoula).

Completed Academic Library Survey follow-up.

**LDD Goal 5: Montana citizens have easy and complete access to the information that they need at their libraries.**

Compiled the 2004 Collection Management Honor Roll

**LDD Goal 6: Citizens and students have easy access to and use multiple electronic information resources through their libraries.**

Attended MLA OFFLINE conference.

Participated in planning retreat with the Networking Taskforce.

Assisted libraries with completion of their reports for the final round of Gates Staying Connected grants.

Participated in telephone conference about Sirsi Director's Station.

Participated in telephone conference about marketing InfoTrac.

**LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.**

Conducted OLCL FirstSearch ILL and MLNCAT workshops in Helena, Kalispell, and Miles City.

Worked on new training model for teaching OCLC use skills.

Responded to queries about E-Rate.

**LDD Goal 8: Montana citizens will have dependable access to electronic information services at their libraries by the end of 2007.**