

State Librarian's Report

November 27, 2004 to January 20, 2005

Agency Goals

MSL Goal 1: MSL employees have pleasant, efficient, and sufficient office and work areas.

Worked with Doug Olson, Department of Administration to finalize and let the bid documents for the remodel project.

MSL Goal 2: Users have reliable and easy access to MSL's electronic services.

Helped with recruitment process...drafting interview questions, reviewing position descriptions, checking references, etc.

MSL Goal 3: MSL employees are fully committed to fulfilling the agency's mission.

Provided appropriate updates to the State Library staff via stand up or "virtual" stand up meetings.

Continue to work with State Library management, Jim Kerins from Communications and Management Services, and Department of Administration to move forward on the alternative pay plan proposal which was approved by Department of Administration on January 12, 2005.

Met with Hal Peck, State Personnel account representative from Department of Administration on Library Development Director position description as well as marketing issues related to broadband pay proposal.

MSL Goal 4: All of MSL essential services are funded through state funds.

Prepared and made presentation on Montana State Library's services and budget to the Appropriation's Education subcommittee. See Legislative update for more details.

Made several contacts with Governor's appointment secretary (Patti Keebler) regarding the open Commission position.

MSL Goal 5: MSL provides clearinghouse for all geo-spatial data.

Monitored the processing of SB98 – Montana Land Information Act through the first few stages of legislation.

Montana Talking Books Library(MTBL)

TBL Goal 4: Increase productivity and satisfaction of staff members and volunteers.

Met with Christie and MTBL staff as appropriate to follow up on issues, answer questions, and/or provide guidance.

Library Development Department

LDD Goal 1: To improve library services to citizens by establishing an adequate and stable taxing district.

Consulted on state aid, local library board bylaws, and other public library funding issues with local trustees and public library directors.

LDD Goal 2: To ensure that all Montana citizens have access to quality library services.

Reviewed 20 collection management policies for approval.

LDD Goal 3: Montana citizens will understand, value, and use the services of Montana's libraries.

Worked with MLN and LDD staff to prepared recommended LSTA budget.

Organized, prepared testimony, presented testimony on two bills as they related to improvements to the federation and public library district statues.

Worked with Karen Strege, private consultant, and Sue Jackson to finalize and submit an Institute for Libraries and Museums' 2005 Librarians for the 21st Century grant application.

Montana State digital Library (MSdL) which includes Library and Information Services (LIS) and Natural Resources Information System (NRIS) and the Natural Heritage Program(NHP)

LISD Goal 1: State employees have the information that they need to make good public policy recommendations and decisions.

Worked with Permanent Public Access Task Force, University system representatives, and staff to address and finally make a recommendation to pull the State Publications Center Permanent Public Access statue revisions bill at this time. See more under legislative report for HB163.

LISD Goal 2: The staff of Montana libraries know about and have access to the professional literature that they need. They obtain assistance from the MSL reference staff for patron questions they are unable to answer via their own resources, Internet resources, and listservs.

Presented Governor Schweitzer with the compilation of the district snapshots provided to the legislators.

NRIS Goal 2: A broad range of user groups can easily locate data in effective formats. Users find that this information is augmented with related datasets to increase their value. Potential NRIS users are well informed of information available through the clearinghouse and trained in the use of NRIS tools. Staff assistance is available when needed to assist users in locating and utilizing data.

Continued to work with staff towards rewriting position descriptions, preparing interview materials, and exploring ways to get critical positions filled as soon as possible.