

# State Librarian's Report

## October 15 to November 26, 2004

### Agency Goals

#### **MSL Goal 1: MSL employees have pleasant, efficient, and sufficient office and work areas.**

Met with architect a couple of times to finalize remodel drawings and to move the process along.

- Agreed to put in one skylight at the risk of no new carpet in the current NRIS office area.
- Agreed to extend the wall in the Talking Book Library(TBL) temporary shelving area.

Worked with LUX movers and staff to move TBL collection to downstairs area.

Set up my new office...89% completion of office move.

#### **MSL Goal 2: Users have reliable and easy access to MSL's electronic services.**

Met with Duane Anderson to encourage his staying with the State Library, when that was not successful worked with Jim and Duane to assure as smooth a transition as possible.

Met with Information Technology Services Division (ITSD) staff to help clarify roles and get rid of frustrating service issues.

#### **MSL Goal 3: MSL employees are fully committed to fulfilling the agency's mission.**

Attended meetings of the Chief Officers of State Library Agency (COSLA) and Western Council of State Librarians in Rapid City, SD. Highlights of the meeting were a trends in digital government presented by Doug Robinson, Executive Director of NASCIO (which stands for National Association of State Chief Information Officers), Partnership for Preservation of State Government Digital Information by Bill LeFlurgy, Library of Congress, and tour of the Rapid City Public Library.

Provided appropriate updates to the State Library staff via stand up or "virtual" stand up meetings.

Worked with State Library management and Jim Kerins from Communications and Management Services to prepared alternative pay plan proposal and write or rewrite position descriptions.

Work with staff on preparation of FY'04 annual report.

#### **MSL Goal 4: All of MSL essential services are funded through state funds.**

Met with Governor Martz's budget director to hear about proposed Governor's budget.

Met twice with Marilyn Daumiller, Legislative fiscal analyst to inform her about various MSL programs and projects.

Submitted \$70,000 one time only request to Governor Martz's budget director.

#### **MSL Goal 5: MSL provides clearinghouse for all geo-spatial data.**

Attended and participated in Electronic Government Advisory (E-Gov) Council meeting. A highlight of the meeting was the presentation/discussion on the MT.gov transition plan.

Attended and learned from the presentations at Geographic Information Systems (GIS) day. Jim Hill introduced the agenda and read the Governor's proclamation and Duane Anderson did a very nice job on his presentation entitled: "GIS Data Access: Something for Everyone".

Met with Digital Library staff regarding preparation of the district snapshots for legislators.

## **Montana Talking Books Library(MTBL)**

**TBL Goal 2: MTBL will plan and implement a smooth transition to a digital format to ensure that the potential for expanded services are available to MTBL patrons.**

Participated on a limited bases but enough to get a “feel” for the challenge with the talking book collection move!

**TBL Goal 4: Increase productivity and satisfaction of staff members and volunteers.**

Appointed Christie Briggs, MtBL Supervisor to the Interdepartmental Coordinating Committee for Women(ICCW).

Met with Christie and MTBL staff as appropriate to follow up on issues, answer questions, and/or provide guidance.

## **Library Development Department**

**LDD Goal 1: To improve library services to citizens by establishing an adequate and stable taxing district.**

Consulted on state aid, local library board bylaws, and other public library funding issues with local trustees and public library directors.

**LDD Goal 2: To ensure that all Montana citizens have access to quality library services.**

Met with Statewide Marketing committee as they plan for the next statewide marketing campaign.

**LDD Goal 3: Montana citizens will understand, value, and use the services of Montana’s libraries.**

Provided welcoming statements at the Trustee Training for advocacy workshops in Missoula and Billings.

Negotiated a contract with Karen Strege, private consultant, to prepare an Institute for Libraries and Museums’ 2005 Librarians for the 21<sup>st</sup> Century grant application.

## **Montana State digital Library (MSdL) with includes Library and Information Services Department (LISD)and Natural Resources Information System (NRIS)**

**LISD Goal 1: State employees have the information that they need to make good public policy recommendations and decisions.**

Worked with Permanent Public Access Task Force to map out strategies for the presentation of the State Publications Center Permanent Public Access statue revisions. Bill draft number LC411.

**LISD Goal 2: The staff of Montana libraries know about and have access to the professional literature that they need. They obtain assistance from the MSL reference staff for patron questions they are unable to answer via their own resources, Internet resources, and listservs.**

Attend the Agency Librarians Roundtable meeting, to hear about legislative issues for several agencies as well as other updates.

**NRIS Goal 2: A broad range of user groups can easily locate data in effective formats. Users find that this information is augmented with related datasets to increase their value. Potential NRIS users are well informed of information available through the clearinghouse and trained in the use of NRIS tools. Staff assistance is available when needed to assist users in locating and utilizing data.**

Continued to work with staff towards rewriting position descriptions, exploring innovative ways to get critical information technology positions filled as soon as possible.