

Library Development Department

(Report submitted by Jackson for Cook, Cooper, Gunderson, Jackson, and Reymer)

Goal 1. Objective 1.1. MSL will seek broad-based support and use information from many sources when planning to improve and enhance the delivery of electronic library services.

Activities:

Participated:

three LDD meetings (2 by phone)

LDD/MLN strategic planning retreat.

MLN Western Shared Catalog RFP review in Missoula.

Attended:

August Commission meeting in Libby.

MLA retreat at the Camp on the Boulder in August.

shared database meeting with MSL staff.

two-day training/orientation for new employees in Helena.

September Networking Task Force meeting in Helena.

grand opening of the Lewis and Clark Library East Valley Branch in East Helena.

TBL volunteer appreciation luncheon in September.

2001 MSL Fall Workshop in September in Billings.

September Golden Plains Federation meeting in Glasgow.

Interviewed candidates for the Statewide Technology Librarian position for the Great Falls office.

Goal 1. Objective 1.3 Montana public libraries will be eligible for telecommunication discounts from the Federal and State governments.

Activities:

Consulted on E-Rate, filtering, and CIPA queries from libraries in:

Baker, Boulder, Cascade,
Colstrip, Ekalaka, Glendive,
Helena High School,

Hot Springs, Lewistown, Plains,
Sheridan, Sidney,
Twin Bridges,

West Yellowstone, Wibaux,
Wolf Point.

Goal 2. Objective 2.5. MSL's consulting division reflects the needs of the State's libraries.

Activities:

Provided consulting to libraries in:

Anaconda, Billings, Blue Creek Elementary School (Billings), Boulder, Bozeman, Broadus, Browning Public Schools, Butte, Carroll College, Clancy Elementary School, Columbus, Darby, Deer Lodge, Dillon, Ekalaka, Ennis, Fairfield, Fort Benton, Fort Harrison, Garfield County High School, Glendive, Great Falls, Hamilton, Hardin, Helena, Hot Springs, Jordan, Judith Basin, Lambert Public School, Lewistown, Little Big Horn College (Crow Agency), Lodge Grass Schools, Lone Rock School (Stevensville), Malta, Manhattan, Miles City, Missoula, Missoula Public Schools, Montana City

School, Montana State Hospital (Warm Springs), MSU-Billings, Park City School, Philipsburg, Plains, Plentywood, Polson, Polson High School, Ronan, Roundup, Roy Public School, St. Ignatius, Salish-Kootenai Tribal College, Scobey, Shepherd Public School, Stanford, Stevensville, Thompson Falls, Three Forks, Trego School, University of Montana, Valier, Virginia City, West Yellowstone, White Sulphur Springs, White Sulphur Springs High School, Whitehall High School, Wibaux, Winnett, Wolf Creek Schools, Yaak Elementary School, and Yellowstone Art Museum (Billings),

On topics including, but not limited to

bar codes, board issues, budgeting, CatExpress, collection management policies, equipment, fall workshop, federations, grants, InfoTrac,

ILL, laptop lab, LaserCat, library directory, library district law, library laws, long-range planning, LSTA, MLA, Montanaiana Regrant Program,

OCLC Training, salaries, shared catalog projects, state aid, statistics, Summer Institute, technology plans, trustees, and trustee handbook.

Onsite visits made to:

Belt, Big Sandy, Big Timber, Bigfork, Boulder, Broadus, Cascade, Charlo, Colstrip,

Columbia Falls, Conrad, Cut Bank, Denton, Drummond, Eureka, Forsyth, Fort Benton, Havre, Lewistown, Libby, Miles

City, Ronan, Roundup, Shelby, Stanford, Terry, Thompson Falls, Valier, Whitefish, and Winnett.

Attended Lake County Library Improvement Project meetings in Charlo and Ronan.

Goal 3. Objective 3.1. By June 1998, MSL will offer Montana librarians and trustees a comprehensive, professionally planned schedule of continuing education options.

Activities:

Attended national library continuing education conference in New Mexico.

Completed arrangements for the 3rd annual Fall Workshop in Billings on September 21-22. The workshop was attended by 96 librarians from across the state.

Assisted with trustee training in Glasgow in September. Five trustees attended the training.

Continued making arrangements for three Gates Summer Institutes scheduled for 2002 are being finalized.

The Gates Foundation training grant awarded to MSL will be used to fund three-day institutes on campuses in Bozeman (June), Missoula (July) and Billings (August).

Prepared continuing education program proposals to be considered for the 2002 MLA annual conference.

Goal 3. Objective 3.2. By January 2000, the number of participants in the certification program will have doubled to 454.

Activities:

Consulted with the librarians in Bozeman, Fairfield, Helena, Miles City, St. Ignatius, Townsend, West Yellowstone and Winnett on certification questions.

Approved twenty-seven programs for continuing education.

Approved three applicants into the enrollment level and ten applicants into the certification level of the Montana Certification Program.

Goal 3. Objective 3.4. The use of MSL's collection of professional materials by librarians and trustees will increase by 10% each year.

Activities:

Promoted and encouraged use of the MSL professional collection when consulting with public libraries.

Posted monthly announcements on the statewide library electronic list describing new materials added to the MSL collection concerning library development.

Goal 5. Objective 5.1. Annually, MSL will coordinate statewide plans and programs for libraries.

Activities:

Monitored the progress and expenditures of MLN's four FY 2000 and two FY 2001 Montanaiana Regrant Program projects.

Monitored the progress and expenditures of MLN's Hi-Line Shared Catalog Project.

Reviewed proposals and participated in the selection of libraries to receive ALA's Let's Talk About It (LTAI) grant awards.

Monitored the progress and expenditures of the LSTA Lake County Library Improvement Project.

Prepared and transacted LSTA grant agreements for MLN's Shared Catalog Projects in Gallatin County and in Western Montana.

Prepared and transacted a LSTA grant agreement with Cindy Christin for the Children's Services Consultant Project.

Talking Book Library Report

Goal 2: Montana residents will receive the best possible service from the Talking Book Library.

Activities:

Books, magazines, newsletters and descriptive videos were mailed to Montana patrons:

July - 11,363 August - 12,186

New book titles and copies received:

July - 165 new titles; 895 copies August - 187 new titles; 1,024 copies

Machines replaced for existing patrons and machines issued to new patrons:

July, 233 August, 210

Carolyn Meier continues shifting and weeding books through number 30,000 with a goal to reach 45,653.

Cheryl Christopher wrapped up a successful Summer Reading Program. All participating patrons received certificates of completion. Small traveling backpacks were awarded to those who completed their contracts. Those achieving bonus points received additional rewards.

Moriah Haley has revised the subject coding index we use for KLAS and will implement the re-indexing with KLAS the first of October.

Lee Madison commended our summer student volunteers for their excellent help in cleaning machines. Lee began an internal machine audit to be completed by the end of October.

The Talking Book Library staff members have done an excellent job of serving patrons this summer. A large number of volunteers were on summer or partial summer leave, in addition to the regular staff vacations.

Goal 2. Objective 2.1: Increase qualified patrons being served.

Activities:

New patrons: July, 37 adults, 1 Juvenile, 1 Library August, 37 adults, 1 Library

Goal 2. Objective 2.8: Improve the quality of the Montana Cassette Recording program.

Recording Program:

Recordings of the following books and magazines were completed:

Helena Recording Studio:

“A Poet Goes to War” by Earl Martin; “Owls: Who Are They “ by Kila Jarvis and Denver Holt; “Miles City Bucking Horse Sale” by Earl Martin

Prison Recording Studio:

none completed (still in process)

Volunteer Program:

New volunteers:

Beverly Tomaskie- TBL/CLR

Gloria Purcell-TBL/CIR

Kenzie Clark- TBL/MAC

Bob Holmes- TBL/REC

Judy Browning- TBL/REC