

To: Montana State Library Commission

From: Karen Strege

Re: Internet Services Policies

Date: September 24, 2001

In August, the Summitnet Executive Board (SEC) approved state policies regarding the use of Internet services by state employees and required that each state agency adopt similar policies.

Attached to this memo is a draft policy for your consideration. Program managers and MSL's system administration committee have reviewed the policy and other staff members will receive and have the opportunity to comment upon it this week.

The Department of Administration does not require an agency to adopt and implement these policies immediately. Therefore, the Commission's customary procedure of receiving draft policy at one meeting and taking action at the following meeting would be appropriate. However, I indicated on the agenda that this was an action item, leaving you the option of taking action at this meeting should you wish to do so.