

MEMO

To: State Library Commission
From: Karen Strege
Re: Upcoming Meeting
Date: January 31, 2000

Enclosed please find the materials for the meeting to be held on February 14, 2000 in Helena, Montana.

Reservations have been made at the Holiday Inn Express, 701 Washington, 449-4000 for the night of February 13 for the following people:

<u>Name</u>	<u>Confirmation Number</u>
Laird, Dorothy	67389130
Randall, Al	67389331
Schulz, Michael	67389534
Johnson, David	67389749
Garvey, Rosemary	67390021

The Holiday Inn Express has a 6:00 p.m. check-in time, so if you will be arriving later than that, you will need to call and guarantee your room with a credit card.

If you have questions or need further information, please call Tristen at 444-3115.

See you next month!