

LISD REPORT FOR OCTOBER-NOVEMBER 1999
Submitted by Suzy Holt.

GOAL 1: ALL STATE EMPLOYEES HAVE ACCESS TO THE CURRENT AND ACCURATE INFORMATION THAT THEY NEED.

OBJECTIVE 1.2 By December 1999, all State Library materials will reflect the needs of state government and the professional development needs of Montana's Libraries

Several LISD staff and volunteers have weeded selected portions of the federal documents collection, produced an "offers list", and transferred documents to the full depository library at the University of Montana.

Priorities within the Preferred Future statement have been established and a new organizational structure for the department has been proposed. A personnel consultant has been retained to assist in the development of new position descriptions for all FTE.

OBJECTIVE 1.3. Each year, library users and staff have access to easy-to-use, current information technology.

Streamlined statistics gathering and analysis mechanisms have been developed, using Excel software, for managing current awareness services and document delivery services.

GOAL 2. THE STAFF IS WELL-TRAINED AND EXCELS IN PROVIDING SERVICE TO ALL USERS

OBJECTIVE 2.1 SLR will offer a coordinated schedule of continuing education for all staff

Janet Hunter attended a state-sponsored workshop on computer security. She relayed handouts and information from the workshop to other staff at their regular weekly meeting.